MINUTES

9:00 AM 1216 W Robert Bush Drive
Tuesday, February 27, 2018 South Bend, Washington

CALLED TO ORDER – 9:02 AM

ATTENDANCE

Lisa Olsen, Commissioner
Frank Wolfe, Commissioner
Lisa Ayers, Commissioner

Marie Guernsey, Clerk of the Board
Kathy Spoor, County Administrative Officer
Paul Plakinger, Management & Fiscal Analyst
Eric Weston, Chief Deputy Prosecutor
Tim Martindale, E911 Coordinator
James Worlton, Senior Public Records Coordinator
Scott McDougall, Emergency Management Director
Jeff Nesbitt, Vegetation Management Director
Dotsi Graves, Parks & Fair Manager

GENERAL PUBLIC IN ATTENDANCE

Kat Staats
Stacey Anderson
Peter McNamara
Becky Fischer
Bree Schinkle

PUBLIC COMMENT

Stacey Anderson representing PacMtn WDC presented the High Impact
Community Grant Awards to Big Brothers Big Sisters of SW Washington, Grays
Harbor Colleges Career 911 Project and to the Pacific Education Institute.

YEARS OF SERVICE

5 Years – Jeff Nesbitt (VEG)
30 Years – Coni Ruddell (TRSR), Frank Hodel (DPW), Mike Collins (DPW)
CONSENT AGENDA (Items 1-5)

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0
Subject to adequate budget appropriations and in accordance with all applicable
county policies

County Fair

Approve Amendment #1 to the Intergovernmental Agreement with Fire
District No. 3 for the operation of a fire hall for another ten (10) years,
effective May 27, 2018 thru May 26, 2028

Department of Health and Human Services

Approve Amendment #1 to Contract #2018-19 CCAP with Coastal
Community Action Program to coordinate the South District Court
Community Court Program

Approve Amendment #1 to Contract #2017-19 CCAP with Coastal
Community Action Program to provide housing and homeless services

General Business

Approve Vendor Claims; Warrants Numbered 140745 thru 140844 in the
amount of $259,616.70

Approve regular meeting minutes of January 23, 2018 and February 13, 2018
and continued regular meeting minutes of February 5, 2018

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Approve request to issue Call for Bids #2018-01 Courthouse Exterior
Painting Project and set a bid opening date of Monday, April 9, 2018 at
9:00AM

Approve the 2018 Bruceport Park Maintenance and Operations Contract
with Melvin and Janelle Long, effective January 1, 2018 thru
December 31, 2018, subject to adequate budget appropriations

Approve Facility Use Agreement with Marcus Sorlie for use of Morehead
Park July 27-30, 2018, and authorize Chair to sign

Award Chip Rock Bid No. 2018-01 to Teevin & Fischer Quarry, LLC in the
amount of $65,812, subject to compliance with bid requirements, receipt of
WA State Business License, and adequate budget appropriations
ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve purchase of a laptop for the Solid Waste Code Enforcement Officer in an amount not to exceed $1,600, subject to adequate budget appropriations

ITEMS REGARDING SHERIFF’S OFFICE

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve the E911 GIS Professional Services Agreement with Melissa Liebert dba Liebert’s Guide Service, subject to receipt of required insurance, WA State Business License and adequate budget appropriations

Approve purchase of Dell Latitude Mobile Data Computer including ancillary equipment, in an amount not to exceed $2,412.38, including sales tax, subject to adequate budget appropriations

ITEMS REGARDING BOARDS AND COMMISSIONS

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve the appointment of Larry Raymer to the Flood Control Advisory Board, effective immediately

ITEMS REGARDING GENERAL BUSINESS

Consider adoption of Resolution 2018-______ in the matter of amending the Policy Manual specifically the Personal Inventory Procedures Policy – DEFERRED

ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Approve request to advertise for 2018 summer youth litter crew; litter crew supervisor, litter crew lead, and six youth

ITEMS REGARDING GENERAL BUSINESS

Consider approval of Memorandum of Understanding with Superior Court – DEFERRED

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve Vendor Claims, Warrants Numbered 140845 thru 140925 in the amount of $85,547.33, subject to adequate budget appropriations
ITEMS REGARDING SHERIFF'S OFFICE

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve purchase of sixty (60) batteries for jail security UPS to be paid from Fund 125 in an amount not to exceed $1,620, including tax and shipping, subject to adequate budget appropriations

ITEMS REGARDING GENERAL BUSINESS

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve advertising for a fair manager at a monthly rate of $300 for January thru June and October thru December, and $2,000 a month for July, August, and September, subject to adequate budget appropriations and all county policies; the $300 per month will be only for months worked in 2018

EXECUTIVE SESSION – 9:30AM for ten minutes
RCW 42.30.110 (1) (i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation
ATTEND: Chair Olsen, Commissioner Wolfe, Commissioner Ayers, County Administrative Officer Kathy Spoor and Chief Civil Deputy Prosecutor Eric Weston

BACK IN SESSION – 9:44AM

Chair Olsen reconvened the meeting and announced that no decision was made during executive session.

MEETING CLOSED – 11:49 AM

PACIFIC COUNTY
BOARD OF COUNTY COMMISSIONERS

Lisa Olsen, Chair

ATTEST:

Marie Guernsey
Clerk of the Board

Frank Wolfe, Commissioner

Lisa Ayers, Commissioner

(Please refer to recording of the meeting for a more detailed discussion)
OTHER BUSINESS FOR FILING

Notice from Sheriff’s Office regarding hire of Brandon Bleecker, Corrections Officer, Step 1, effective March 1, 2018 (per Resolution 2017-070).

MEMO dated January 12, 2018, from Superior Court Judge Doug Goelz regarding GR 36 Compliance.

Notice dated January 29, 2018, from the WA State Liquor and Cannabis Board regarding Special Occasion License for the Lewis-Pacific Swiss Society event to be held March 10, 2018.

Letter dated February 12, 2018, from Monica Squires regarding road condition of Rhodesia Beach Drive, Beach Street, and Grove Street in Bay Center.

Copy of letter dated February 13, 2018, to Doug Bagaason regarding log trucks tracking mud onto county roads (Smith Creek Road).

Letter dated February 14, 2018, from Alden Fielding regarding junk around the business across the street from the Great NW Federal Credit Union in Ocean Park.

Email response from Commissioner Frank Wolfe on February 15, 2018, to Allan Pilger’s email of February 14, 2018, pertaining to a trash laden residence on Hwy 103 south of the small Anchor Baptist Church.

Copy of letter dated February 15, 2018, from the Board of County Commissioners to the Fish & Wildlife Commission regarding the Willapa Bay Salmon Management Policy.

Email dated February 15, 2018, from Laura Bohlmann regarding a second letter sent to Sheriff Johnson pertaining to excessive traffic speed on 227th and U Street.

Email dated February 17, 2018, from Douglas Bagaason regarding Commissioners’ letter dated February 13, 2018.

Public Concern/Comment Form received by Community Development on February 28, 2018, with a copy provided to the Commissioners regarding environmental and health concerns pertaining to 24621 Birch Place, Ocean Park.

Copy of out of class pay for Brandi Keightley and Alexandra Russell for the month of February, 2018.

Email dated March 2, 2018, from Amanda Bennett pertaining to a phone call from Mike Swanson praising the Department of Public Works for the outstanding job of brush cutting on North Valley Road.
BOARD WORKSHOPS/MEETINGS HELD
(This listing does not include those workshops/meetings attended by an individual Commissioner)

February 5, 2018
Workshop re: courthouse basement remodel
BOCC Continued Regular Meeting
Departmental Briefings

February 12, 2018
Meeting agenda review
Workshop re: flood control projects
Workshop re: roads

February 13, 2018
BOH/BOCC Meetings
Workshop re: Seaview sign
Workshop re: courthouse basement project/bond
Elected Officials meeting
Workshop re: fisheries

February 20, 2018
Workshop re: courthouse basement project

February 22, 2018
Workshop w/ Office of Public Defense

February 26, 2018
Workshop w/ Public Works re: basement project update
Meeting Agenda Review

February 27, 2018
BOH/BOCC Meetings
Executive Session
Workshop re: gambling tax
Workshop re: noxious weed assessment
Workshop re: Opioid litigation
Executive Session
Workshop re: criminal justice sales tax option