MINUTES

9:00 AM
Tuesday, March 13, 2018

1216 W Robert Bush Drive
South Bend, Washington

CALLED TO ORDER – 9:04 AM

ATTENDANCE

Lisa Olsen, Commissioner
Frank Wolfe, Commissioner
Lisa Ayers, Commissioner

Marie Guernsey, Clerk of the Board
Kathy Spoor, County Administrative Officer
Mike Collins, Public Works Director/County Engineer
Eric Weston, Chief Deputy Prosecutor
Tim Crose, Community Development Director
Mary Goelz, Health & Human Services Director

GENERAL PUBLIC IN ATTENDANCE

Cheryl Heywood, TRL Executive Director
Jenny Penoyer
Michelle Zilli
Iver Matheson
Susan Carney
Emily Popovich

PUBLIC COMMENT

Cheryl Heywood, Timberland Regional Library Executive Director introduced local Library Managers and provided the State of the Library Address.

CONSENT AGENDA (Items 1-6)

Commissioner Wolfe requested item #1 be removed from the Consent Agenda for separate action of the Board.

CONSENT AGENDA (Items 2-6)

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0 Subject to adequate budget appropriations and in accordance with all applicable county policies

Superior Court

Confirm transfer of Microsoft Surface Pro 2 from Superior Court to Computer Services
Boards and Commissions

Approve the reappointment of Open Space Advisory Board members, Ned Newman, Don Hatton, Jim Goulter, Bob Rose and Malcolm McPhail

General Business

Approve February, 2018 payroll; total employees: 178; total payroll: $756,343.33

Approve Vendor Claims; Warrants Numbered 140926 thru 140974 in the amount of $104,032.36

Approve regular meeting minutes of February 27, 2018

ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Approve Amendment #3 to the Professional Services Contract with Peninsula Sanitation Services, Inc. for Recycling Drop Box Service, subject to updated language (Clerk of the Board noted the language in the amendment has been updated)

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve the 2018 Chinook Park Maintenance and Operation Contract with Port of Chinook, effective May 1, 2018, subject to receipt of required insurance

Approve the Willapa Hills State Park Road Easement Agreement #E646007PAC1 with State of WA Parks and Recreation Commission and authorize Chair to sign, subject to adequate budget appropriations

Approve the Digital Submittal Certification of Traffic Law Enforcement Certification 2017, Annual Certification 2017, and Fish Passage Barrier Removal Certification 2017 reports to the County Road Administration Board and authorize Chair to sign

Approve Access Permit for three (3) years with Hancock Timberland X Inc. for use of gated road to access Holy Cross Communication Tower site and authorize County Engineer to sign
ITEMS REGARDING HEALTH & HUMAN SERVICES DEPARTMENT

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve the Contract with McDonald Consulting to assist with updating the Strategic Plan, subject to receipt of required insurance adequate budget appropriations

Approve lease with Aberdeen Office of a Sharp MX 5050V copier in the amount of $173.80, plus copy charges, subject to adequate budget appropriations

Approve the Community Health Plan of Washington Provider Agreement to bill additional contracted insurance companies and authorize Director to sign

Approve Participation Agreement with United Healthcare to bill for services and authorize Director to sign

ITEMS REGARDING SHERIFF'S OFFICE

Consider approval of Intergovernmental Agreement #LE: MLE1029 with WA State Parks and Recreation Commission to enhance the performance of boating safety and education services; authorize Sheriff to sign-DEFERRED

Consider approval of Federal Financial Assistance Grant with WA State Parks and Recreation Commission for the Vessel Registration Fees and Federal Financial Assistance; authorize Sheriff to sign-DEFERRED

ITEMS REGARDING GENERAL BUSINESS

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Confirm Memorandum of Understanding with Teamsters Local 252 Commissioned and Non-Commissioned regarding the new state sick leave laws

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Approve purchase of plate compactor from United Rentals in the amount of $12,644.01, including tax, subject to adequate budget appropriations (Other bids received from Sunbelt Rentals in the amount of $13,447.63 and from Pope in the amount of $15,550)

Approve continuation of Cash Bond from Port Blakely Tree Farms pertaining to Road Haul Permit No. 2018-6

March 13, 2018
Approve continuations of Cash Bond from Sierra Pacific pertaining to Road Haul Permit No. 2018-10

ITEMS REGARDING GENERAL BUSINESS

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Approve Vendor Claims, Warrants Numbered 140975 thru 141133 in the amount of $237,230.23, subject to adequate budget appropriations

Approve change order with JBK Builders in the amount of $26,981.77, pertaining to the courthouse basement remodel project, subject to adequate budget appropriations

EXECUTIVE SESSION – None held

MEETING CLOSED – 11:49 AM

PACIFIC COUNTY
BOARD OF COUNTY COMMISSIONERS

Lisa Olsen, Chair

ATTEST:

Frank Wolfe, Commissioner

Marie Guernsey
Clerk of the Board

Lisa Ayers, Commissioner

(Please refer to recording of the meeting for a more detailed discussion)
OTHER BUSINESS FOR FILING

Copy of letter dated February 20, 2018, from Superior Court Judge Doug Goelz to Sheriff Scott Johnson pertaining to protection orders.

Notice of Liquor License Applicate dated February 23, 2018, from WA State Liquor and Cannabis Board for the Shelburne Hotel.

Copy of Veteran’s Relief Voucher No. 2018-05 for Frederick Ingman in the amount of $511.49.


Copy of out of class pay (lag payroll) for Brandi Keightley and Alexandra Russell for the month of February, 2018.

Email dated March 8, 2018, from Ardell McPhail regarding history of flood control.

Letter dated March 8, 2018, from the Ocean Park Area Chamber of Commerce regarding their 36th Annual Northwest Garlic Festival and not meeting the requirements of Assembly Ordinance No. 35B.