9:00 AM 1216 W Robert Bush Drive
Tuesday, March 27, 2018
South Bend, Washington

MINUTES

CALLED TO ORDER – 9:02 AM

ATTENDANCE

Lisa Olsen, Commissioner
Frank Wolfe, Commissioner
Lisa Ayers, Commissioner

Marie Guernsey, Clerk of the Board
Kathy Spoor, County Administrative Officer
Paul Plakinger, Management & Fiscal Analyst
Renee Goodin, County Treasurer
Mike Collins, Public Works Director/County Engineer
Eric Weston, Chief Deputy Prosecutor
Tim Crose, Community Development Director
Mary Goelz, Health & Human Services Director

GENERAL PUBLIC IN ATTENDANCE

William Monohon
One other member of general public

PUBLIC COMMENT - None

YEARS OF SERVICE

5 Years- Andree Harland (DPW)
15 Years- Tamra McConahy (SUPERIOR COURT)

CONSENT AGENDA (Items 1-11)

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0
Subject to adequate budget appropriations and in accordance with all applicable
county policies

Department of Community Development

Approve Amendment No. 8 to Project Number 15-1385P with the State of
WA Recreation and Conservation Office and approve Amendment No. 5 to
Project No. 15-1385P regarding Interlocal Agreement with the Pacific
Conservation District

Approve disposal of inventory items to be reflected on the 2017 inventory in
accordance with Personal Property Inventory Procedures
Department of Public Works

Approve Local Agency Agreement Supplement No. 1 with WA State Department of Transportation re: Federal Aid Project Signing Upgrade-2017 County Safety Selections and authorize Chair to sign

Juvenile Court Services

Approve disposal of inventory items to be reflected on the 2018 inventory in accordance with Personal Property Inventory Procedures

Clerk’s Office

Approve disposal of inventory items to be reflected on the 2018 inventory in accordance with Personal Property Inventory Procedures

Assessor’s Office

Approve disposal of inventory items to be reflected on the 2017 inventory in accordance with Personal Property Inventory Procedures

Vegetation Management

Approve disposal of inventory items to be reflected on the 2017 inventory in accordance with Personal Property Inventory Procedures

Approve the hire of Spartina Field Crew, Richard Mark, effective May 1, 2018 at a rate of $18/hour; Cody Buchanan, Seth Flemetis, and Marcos Mendoza all a rate of $16/hour and effective June 1, 2018, subject to adequate budget appropriations

Boards and Commissions

Approve the reappointment of Commissioner Frank Wolfe to another two year term on the Great Rivers Behavioral Health Organization Governing Board

General Business

Approve Vendor Claims; Warrants Numbered 141134 thru 141258 in the amount of $259,121.03

Approve regular meeting minutes of March 13, 2018
ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve request to advertise for temporary engineering aides for summer construction season in accordance with Personnel Policy Section 2.22 Hiring Process, subject to adequate budget appropriations

Approve request to “piggyback” on Clark County oil bid with Albina Asphalt for CRS-2P oil, subject to adequate budget appropriations

Approve release of Granite Construction's Bid Bond No. 06670455 regarding the completion of Rue Creek Road Resurfacing Project MP 2.01 to MP 3.38

ITEMS REGARDING COUNTY FAIR

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve the 2017-18 Storage Rental Agreement with The American National Red Cross, authorize Chair to sign

Approve Fair Manager Employment Agreement with William Monohon, effective April 1, 2018 to December 31, 2018, subject to adequate budget appropriations

ITEMS REGARDING HEALTH AND HUMAN SERVICES

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Acknowledge the end of employment without successful completion of probation with Jeniene Mercer effective March 16, 2018, accept resignation of Amber Bunker effective April 26, 2018, and approve request to post, advertise and hire two vacant Public Health Nurse positions in accordance with Personnel Policy Section 2.22 Hiring Process, subject to adequate budget appropriations

ITEMS REGARDING AUDITOR'S OFFICE

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve purchase of HP laserjet printer for A/P and payroll in an amount not to exceed $2,000

ITEMS REGARDING TREASURER’S OFFICE

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Approve Intermittent Family Medical Leave for a qualifying event and
authorize Leave Credit Transfers with an assigned expiration date of September 1, 2018

ITEMS REGARDING BOARDS AND COMMISSIONS

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Adopt Resolution 2018-011 re-establishing Veterans Advisory Board Rules of Procedures and rescinding previous versions

ITEMS REGARDING GENERAL BUSINESS

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Approve Federal Lands Access Program Match Agreement with the U.S. Department of Transportation Federal Highway Administration regarding the Willapa National Wildlife Refuge Bicycle/Pedestrian Trail and authorize Chair to sign, subject to removal of county obligation to port districts match

Approve Local and Community Projects Program Grant #18-966016-124 for the North Cove Erosion Control and approve release of RFP/RFQ to perform services related to this grant and authorize Chair to sign

Adopt Resolution 2018-012 certifying the FY2017 inventory

EXECUTIVE SESSION – None held

ITEMS REGARDING GENERAL BUSINESS

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Adopt Resolution 2018-013 re-establishing Veterans Assistance Program procedures and rescind Resolution 1999-084 and any amendments thereto

Confirm letter of support for Port of Ilwaco submission of a competitive application for the designation of Census Tract LIC 53049950500 as an Opportunity Zone

Acknowledge County Administrative Officer’s signature on letter to Governor Inslee for the designation of Census Tract LIC 53049950200 as an Opportunity Zone

Approve Vendor Claims, Warrants Numbered 141259 thru 141336 in the amount of $183,124.43, subject to adequate budget appropriations

Adopt Proclamation establishing April 3, 2018, as National Service Recognition Day
PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #54

Approve Interagency Agreement with the Pacific Conservation District for
the Smith Creek Tidal Restoration Final Design and Construction on
Parpala County Road No. 91190 at mile post 2.43

RECESS – 9:16AM

RECONVENED – 10:01AM

PUBLIC HEARING
ATTEND: Chair Olsen, Commissioner Wolfe, Commissioner Ayers
OTHERS: Fred Hill, Stan Sonntag, and Roger Taylor

Chair Olsen opened the public hearing to consider the Assembly Permit
Application as submitted by the Beach Barons Car Club.

Chair Olsen closed the public hearing.

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve Assembly Permit Application as submitted by the Beach Barons
Car Club for the Rod Run to the End of the World to be held
September 8-9, 2018, subject to receipt of $2,000 contribution to Pacific
County for law enforcement support and all food vendors obtaining food
permits by August 31, 2018 and authorize Chair to sign

MEETING CLOSED – 10:07AM

PACIFIC COUNTY
BOARD OF COUNTY COMMISSIONERS

Lisa Olsen, Chair

Frank Wolfe, Commissioner

Lisa Ayers, Commissioner

ATTEST:

Marie Guernsey
Clerk of the Board

(Please refer to recording of the meeting for a more detailed discussion)
OTHER BUSINESS FOR FILING

Notice dated March 6, 2018, from the WA State Liquor and Cannabis Board of license expirations for Shoalwater Bay Memorandum of Agreement, Chinook Country Store, Inn at Ilwaco Harbor, Cranberry Museum, Boreas Bed & Breakfast and George Johnson House B&B.

Notice of Liquor License Application dated March 19, 2018, for Peninsula Cove LLC.

Copy of March 19, 2018, workshop information regarding Opportunity Zones and Designation from Jim Sayce.

Notice dated March 20, 2018, from the WA State Liquor and Cannabis Board of liquor license for the Shelburne Hotel.

Letter dated March 22, 2018, from WA Counties Risk Pool regarding on-site loss control visit.

Letter dated March 22, 2018, from State of WA Department of Archaeology & Historic Preservation providing notification that the Shogren Cottage at 22107 Pacific Way in Ocean Park has been listed in the WA Heritage Register.

Letter received March 22, 2018, from Jon Dickerson regarding condition of Birch Place and Crane roads.

Email received March 25, 2018, from Nancy Bross regarding abandoned vehicles in Ocean Park.

Notice received March 27, 2018, of successful probation completion of Kelsey Hopstad, March 31, 2018, and Jaclyn Smith and Norma Sawa, effective April 7, 2018.
BOARD WORKSHOPS/MEETINGS HELD
(This listing does not include those workshops/meetings attended by an individual Commissioner)

March 5, 2018
Workshop re: Chinook County Park
Departmental Briefings

March 12, 2018
Meeting Agenda Review
Workshop re: culvert installation/drainage modification

March 13, 2018
BOH/BOCC Meetings
Annual Health Officer Report

March 19, 2018
Workshop w/ Jim Sayce re: Federal Opportunity Zone
Departmental Briefings

March 26, 2018
Meeting Agenda Review
Workshop w/ Public Works re: drainage issues

March 27, 2018
BOH/BOCC Meetings
Public Hearing: Beach Barons Assembly Permit

March 28, 2018
Workshop re: Willapa Wildlife Refuge water line extension