MINUTES

9:00 AM 1216 W Robert Bush Drive
Tuesday, May 22, 2018 South Bend, Washington

CALLED TO ORDER – 9:02 AM

ATTENDANCE

Lisa Olsen, Commissioner
Frank Wolfe, Commissioner
Lisa Ayers, Commissioner

Marie Guernsey, Clerk of the Board
Kathy Spoor, County Administrative Officer
Mike Collins, Public Works Director/County Engineer
Paul Plakinger, Management & Fiscal Analyst
James Worlton, Senior Public Records Coordinator
Eric Weston, Chief Deputy Prosecutor
Tim Crose, Community Development Director
Shawn Humphreys, Community Development Deputy Director
Tim Martindale, E911 Coordinator

GENERAL PUBLIC IN ATTENDANCE - None

PUBLIC COMMENT - None

YEARS OF SERVICE

10 Years
Jaime Souvenir (911)
Corey Flynn (Jail)

15 Years
Marie Guernsey (BOCC)
Nichol Duff (DCD)

30 Years
Becky Nissell (ASSR)
Sheryl Crose (ASSR)

CONSENT AGENDA

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0
Subject to adequate budget appropriations and in accordance with all applicable
county policies

Department of Public Works

Approve request for use of barricades from Ocean Park Area Chamber
of Commerce for their Old-fashioned 4th of July parade
General Business

Approve Amendment C to Contract No. FY 16-90006-002 with State of WA Department of Archaeology and Historic Preservation; authorize Chair to Sign

Approve April, 2018 payroll; total employees – 179; total payroll - $776,325.21

Approve Vendor Claims; Warrants Numbered 141848 thru 141967 in the amount of $249,987.38

Approve regular meeting minutes of May 8, 2018

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Acknowledge 2017 Certificate of Good Practice from WA State County Road Administration Board

Approve purchase and installation of a generator for the new PACCOM Center from Capital Electric Inc. of Tumwater in an amount of $37,745.27, plus $4,000 needed for propane equipment and electrical gear but not to exceed $44,000, subject to adequate budget appropriations

Approve hire of temporary Engineering Aides for the 2018 summer season; Seth Flemetis at a rate of $13.50/hr., effective April 10 thru June 15, 2018, Joseph Lewis at a rate of $14.00/hr., effective April 30 thru August 31, 2018, Jayce Freeman at a rate of $14.00/hr., effective June 11 thru August 17, 2018, Rebecca Carlson at a rate of $13.50/hr., effective June 11 thru September 21, 2018, Grace Oatfield at a rate of $13.50/hr., effective June 11 thru August 13, 2018, Emilee Layman at a rate of $13.50/hr., effective June 11 thru September 17, 2018, Tyler Coty at a rate of $14.00/hr., effective May 21, 2018 thru August 17, 2018, Matthew Minton at a rate of $14.00/hr., effective June 18 thru September 14, 2018, Leonel Alcantar at a rate of $13.50/hr., effective June 18 thru September 14, 2018, Kendra Dunsmoor at a rate of $13.50/hr., effective June 18 thru September 14, 2018, Tysen Stephens at a rate of $13.50/hr., effective June 25 thru August 20, 2018, Benton Byington at a rate of $13.50/hr., effective June 27 thru August 13, 2018

Consider approval of Cooperative Agreement No. 6905671850001 with US Department of Transportation Federal Highway Administration; authorize Chair to sign – DEFERRED to June 12, 2018

Consider approval of Partners for Fish and Wildlife Program Landowner Agreement No. WLP-PFW-18-01 with US Fish and Wildlife Service; authorize Chair to sign – DEFERRED to June 12, 2018
Consider adoption of Resolution 2018-_____ for temporary closure of 67th Place Road No. 12800 for culvert replacement – DEFERRED to June 12, 2018

Approve Project Prospectus and Local Agency Agreement with WA State Department of Transportation pertaining to the Camp One/Heckard Road Intersection Correction Project and authorize Chair and County Engineer to sign

ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT

Consider adoption of Resolution 2018-_____ amending the fee schedule DEFERRED to June 12, 2018

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve request to post, advertise and hire vacant Environmental Health Specialist position, Grade 14, Step 1, subject to adequate budget appropriations

ITEMS REGARDING HEALTH AND HUMAN SERVICES DEPARTMENT

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve Continuums of Care Program Grant Number WA0352L.0T011702 with USA Secretary of Housing and Urban Development for the permanent supported housing program and authorize Chair to sign

Approve purchase of two Colposcope’s from Cooper Surgical in the amount of $28,052.36, plus shipping and applicable tax, subject to adequate budget appropriations and authorize Director to sign quote (Noted for the record Cooper Surgical was the most responsive bid as it is the only one used for pediatrics, Most frequently used nationwide, and provider recommended; other bid received from DRE in the amount of $10,775 each [adult use only]); and from Henry Schein in the amount of $13,586.99 each [adult use only])

ITEMS REGARDING BOARDS AND COMMISSIONS

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Denied appointment of Roderick White to the Veterans Advisory Board due to limited availability to serve the local veterans
ITEMS REGARDING GENERAL BUSINESS

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Adopt Resolution 2018-020 establishing the budget calendar for fiscal year 2019

Approve Facility Use Application from Warren Cowell for use of Morehead Park for a private event September 21-22, 2018, subject to receipt of the required insurance prior to the event and authorize Chair to sign

Approve Public Official Bond for William Faubion for Superior Court Judge Pro Tem

Adopt Resolution 2018-021 amending the Personnel Policy and Procedures by revising the County Employment Application and rescinding Resolution 2001-090

EXECUTIVE SESSION - None

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Rescind motion of March 13, 2018 and approve the 2018 Chinook Park maintenance & Operation Contract with the Port of Chinook, subject to acceptance by the Port and receipt of the required insurance

ITEMS REGARDING GENERAL BUSINESS

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve request to set public hearing for Tuesday, June 12, 2018 at 10:00AM or as soon thereafter as possible to consider the sale of county-owned properties at public auction

Approve Vendor Claims, Warrants Numbered 141968 thru 142064 in the amount of $223,496.43, subject to adequate budget appropriations

MEETING CLOSED – 9:15AM

SIGNATURE BLOCK ON THE FOLLOWING PAGE
(Please refer to recording of the meeting for a more detailed discussion)

OTHER BUSINESS FOR FILING

Notice dated May 6, 2018, from the WA State Liquor and Cannabis Board regarding license expiration for the Willapa Harbor Golf Course.

Letter dated May 7, 2018, from Wade Jordan regarding alleged incident and copy of response letter.

Copy of letter dated May 7, 2018 from Royal Heights Transfer Station, Inc., regarding 2018 rate adjustment.

Email dated May 9, 2018, from Robert Eck to Commissioner Wolfe [and Commissioner Wolfe’s response] regarding culvert at 258th South and Park Avenue in Ocean Park.

Letter dated May 10, 2018, from Ocean Park Area Chamber of Commerce regarding ocean beach approaches.


Email dated May 11, 2018, from Kathleen Sayce regarding Willapa Grays Harbor Oyster Growers Assoc. Imidacloprid Permit Application.


Email dated May 20, 2018, from Bonnie Lou Cozby regarding ocean beach approaches.

Email dated May 21, 2018, from Bonnie Lou Cozby regarding traffic calming at 227th & U Street in Ocean Park.
BOARD WORKSHOPS/MEETINGS HELD
(This listing does not include those workshops/meetings attended by an individual Commissioner)

May 7, 2018
Meeting Agenda Review
Departmental Briefings
Discussion re: Army Corp letter

May 8, 2018
BOH/BOCC Meeting
Executive Session
Joint/Management Meeting

May 14, 2018
Workshop w/ Auditor re: elections
Workshop re: DCD fee schedule
Workshop re: Johansen email
Workshop w/ Superior Court

May 21, 2018
Workshop re: various issues
Meeting Agenda Review
Workshop w/ Prosecutor re: personnel
Departmental Briefings
Workshop re: ocean beach approaches
Workshop re: Economic Opportunity CDB Grant

May 22, 2018
BOH/BOCC meeting
Workshop re: alder mill
Workshop re: supplements/amendments

May 29, 2018
Workshop w/ Health re: office hours
Workshop re: 227th & U Street
Workshop w/ Sheriff re: Rod Run & event funding