MINUTES

9:00 AM  
Tuesday, May 8, 2018  

1216 W Robert Bush Drive  
South Bend, Washington

CALLED TO ORDER – 9:01 AM

ATTENDANCE

Lisa Olsen, Commissioner  
Frank Wolfe, Commissioner  
Lisa Ayers, Commissioner  

Marie Guernsey, Clerk of the Board  
Kathy Spoor, County Administrative Officer  
Mike Collins, Public Works Director/County Engineer  
Paul Plakinger, Management & Fiscal Analyst  
James Worlton, Senior Public Records Coordinator

GENERAL PUBLIC IN ATTENDANCE

Daryle Buchanan  
Medix Representative

PUBLIC COMMENT

Daryle Buchanan thanked the Board for returning the South Bend recycling bins. He requested that smaller rock be placed by the bins to prevent potential falls. Mr. Buchanan asked the Commissioners for a letter of support for the trail project.

ITEMS REGARDING GENERAL BUSINESS

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Adopt Proclamation recognizing the week of May 20-26, 2018 as Emergency Medical Services Week with the theme “EMS Strong: Stronger Together”

CONSENT AGENDA (Items 2-8)

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0  
Subject to adequate budget appropriations and in accordance with all applicable county policies

Department of Public Works

Approve Road Haul Permit No. 2018-11 with North Fork Timber for hauling on Mill Creek Road and approve continuation of Bond No. 105380750 for the 2018 hauling season
Health and Human Services Department

Approve Amendment A to Grant #17-46108-22 with WA State Department of Commerce for the Housing and Essential Needs (HEN) program and authorize Chair to sign

Approve Amendment #2 to Contract #2017-19 CCAP with Coastal Community Action Program for the Housing and Essential Needs (HEN) program

General Business

Approve Judge Pro-Tem Verification Certificates pertaining to Michael S. Turner and Joel Penoyar for North District Court and pertaining to South District Court for Scott Harmer

Confirm letter of support for the City of South Bend’s application pertaining to funding for lighting of the newly renovated baseball field at Cheney Park

Approve regular meeting minutes of April 24, 2018

Approve Vendor Claims; Warrants Numbered 141704 thru 141779 in the amount of $113,575.40

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Rescind motion of April 24, 2018 and approve amended Local Agency Agreement No. LA 9255 Supplement No. 1 and Federal Aid Project Prospectus with WA State Department of Transportation regarding the Upper Naselle Road Resurfacing Project and authorize Chair and County Engineer to sign

Approve Facility Use Application from Morehead Junior Grange for use of Morehead Park July 14-21 2018, subject to receipt of required insurance prior to event and authorize Chair to sign

Adopt Resolution 2018-017 adjusting compensation rates for Public Employees’ Retirement System ineligible positions and rescind Resolution 2017-015

Approve Proposal and Service Agreement with Johnson Controls to provide services for on-site programming and testing for the courthouse basement remodel project and acknowledge Senior Engineering Technician signature, subject to adequate budget appropriations
Rescind motion of March 13, 2018; consider approval of the 2018 Chinook Park Maintenance & Operation Contract with the Port of Chinook
DEFERRED

Approve Facility Use Application from Jaylee Bradley for use of Morehead Park July 6-8, 2018, subject to receipt of required insurance prior to event and authorize Chair to sign

Approve issuance of Call for Bids for the 2018 Signing Upgrade Project and authorize Clerk of the Board to set bid opening date after construction funds are received

Authorize the surplus of Sheriff's ER&R vehicles, S171, S182 and S183

ITEMS REGARDING BOARD OF SUPERVISORS (FCZD #1)

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Adopt Flood Control Zone District No. 1/Board of Supervisors Resolution 2018-1 in the matter of Setting a Policy for Removal of Private Access Structures Located in Drainages Maintained by Flood Control Zone District No. 1

ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve the hire of Alexa Mittge, Litter Crew Supervisor at a rate of $17.00 and A. J. Sanchez, Litter Crew Lead at a rate of $14.00, effective June 14, 2018 through August 23, 2018, subject to adequate budget appropriations and successful completion of a background check

Approve Waste 2 Resources Local Solid Waste Financial Assistance Agreement No. W2RLSWFA-1719-PaCCDD-00093 for moderate risk waste and recycling programs with WA State Department of Ecology and authorize Director to sign

Approve of Waste 2 Resources Local Solid Waste Financial Assistance Agreement No. W2RLSWFA-1719-PaCCDD-00094 to monitor seven (7) solid waste facilities and sites with WA State Department of Ecology and authorize Director to sign

ITEMS REGARDING COUNTY FAIR

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve Contract for Services with Paradise Amusements, Inc., subject to terms of the Contract being met by July 31, 2018
ITEMS REGARDING ASSESSOR’S OFFICE

Consider approval of request to use county dumpsters for disposal of non-recyclables **WITHDRAWN no action taken**

ITEMS REGARDING SHERIFF’S OFFICE

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Approve Intergovernmental Agreement #LE: MLE1029 with WA State Parks and Recreation Commission to enhance the performance of boating safety and education services and authorize Sheriff to sign, subject to receipt of Page 12 of 24-Appendix C, Operational Requirements in the section titled "Boating Safety Patrols Required, Minimum Hours"

Approve the Federal Financial Assistance Grant with WA State Parks and Recreation Commission for the Vessel Registration Fees and Federal Financial Assistance and authorize Sheriff to sign

Approve temporary restoration of Hollie Billeci, Eva Kanick, Shanna Coty and Marcelina Medina to 1.0 FTE effective June 1, 2018 thru December 31, 2018, subject to adequate budget appropriations

ITEMS REGARDING GENERAL BUSINESS

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Adopt Resolution 2018-018 in the matter of amending the Policy Manual and updating the Personal Property Inventory Procedures Policy

Approve Facility Use Application from Dotsi Graves for use of the Pacific County Fairgrounds on June 9, 2018, for a graduation party, subject to insurance being received prior to the event and authorize Chair to sign

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Adopt Resolution 2018-019 in the matter of a temporary closure of Parpala Road No. 91190 at mile post 6.17 to mile post 6.42 for the slide repair project from July 30, 2018 to August 31, 2018

ITEMS REGARDING GENERAL BUSINESS

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve Vendor Claims, Warrants Numbered 141780 thru 141847 in the amount of $268,675.26, subject to adequate budget appropriations
RECESS – 9:26AM

EXECUTIVE SESSION
10:30AM for 30 minutes / Extended for 15 minutes
RCW 42.30.110 (1) (i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation

RECONVENE – 11:15AM

Chair Olsen reconvened the meeting and noted that no decision was made during the executive session.

MEETING CLOSED – 11:15AM

PACIFIC COUNTY
BOARD OF COUNTY COMMISSIONERS

Lisa Olsen, Chair

Frank Wolfe, Commissioner

Lisa Ayers, Commissioner

ATTEST:

Marie Guernsey
Clerk of the Board

(Please refer to recording of the meeting for a more detailed discussion)
OTHER BUSINESS FOR FILING

Notice dated April 9, 2018, from the WA State Liquor and Cannabis Board regarding Special Occasion License for the Peninsula Senior Activity Center.

Notice dated April 16, 2018, from the WA State Liquor and Cannabis Board regarding Special Occasion License for the Peninsula Saddle Club.

Letter dated April 25, 2018, from Kenneth E. Uphoff regarding paying his property taxes under protect.

Letter dated April 27, 2018, from State of WA Department of Fish and Wildlife regarding proposed land acquisition in Pacific County.

Letter dated April 30, 2018, from the Black Hills and Willapa Hills Audubon Society regarding the marbled murrelet.

April Lag 2018 payroll for Brandi Keightley and Alexandra Russell.

Letter dated May 1, 2018, from Comcast regarding cable television franchise renewal.


Thank you card received May 7, 2018, from Katie Auble thanking the Commissioners for their support of the county fair.