MINUTES

9:00 AM  1216 W Robert Bush Drive
Tuesday, June 12, 2018  South Bend, Washington

CALLED TO ORDER – 9:02 AM

ATTENDANCE

Lisa Olsen, Commissioner
Frank Wolfe, Commissioner
Lisa Ayers, Commissioner

Marie Guernsey, Clerk of the Board
Kathy Spoor, County Administrative Officer
Mike Collins, Public Works Director/County Engineer
Paul Plakinger, Management & Fiscal Analyst
James Worlton, Senior Public Records Coordinator
Eric Weston, Chief Deputy Prosecutor
Tim Crose, Community Development Director
Shawn Humphreys, Community Development Deputy Director
Bill Monohon, Fair Manager

GENERAL PUBLIC IN ATTENDANCE - None

PUBLIC COMMENT - None

CONSENT AGENDA (Items 1-8)

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0
Subject to adequate budget appropriations and in accordance with all applicable
county policies

General Business

Approve transfer of computer workstation from Juvenile Court Services to
Department of Community Development and Dell Tablet from
Commissioners’ Office to Computer Services

Confirm letter of support for the Willapa Center CDBG Community
Facilities application for the City of Raymond

Confirm letter of support for Health & Human Services Department
SAMHSA Grant for Mental Health Awareness Training

Approve request for use of traffic cones from Tokeland-North Cove
Chamber of Commerce

Approve reduction of Kelli Buchanan, Administrative Asst. II
Approve regular meeting minutes of May 22, 2018

Approve Vendor Claims; Warrants Numbered 142065 thru 142153 in the amount of $148,021.97; Warrants Numbered 142154 thru 142195 in the amount of $111,455.19; Warrants Numbered 142196 thru 142260 in the amount of $159,058.67

Approve May, 2018 payroll; total employees: 177; total payroll: $782,750.59

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve Partners for Fish and Wildlife Program Landowner Agreement No. WLP-PFW-18-01 with US Fish and Wildlife Service pertaining to the Doehman Creek Culvert and authorize Chair to sign

Adopt Resolution 2018-022 for temporary closure of 67th Place Road No. 12800 for culvert replacement at Doehman Creek

Approve Cooperative Agreement No. 6905671850001 with the US Department of Transportation Federal Highway Administration for the 67th Place Doehman Creek Culvert Replacement project and authorize Chair to sign

Approve request to “piggyback” on Grays Harbor County Contract with Stripe Rite for roadway striping, subject to adequate budget appropriations

Adopt Resolution 2018-023 updating the process for establishing and/or modifying the rates for payment of “internal” services provided by/through the Pacific County Equipment Rental & Revolving Fund No. 502 and Payroll Internal Service Fund No. 522

Approve Facility Use Application from Ed Whitford for use of Bush Pioneer Park for annual Bay Center Days event to be held July 7, 2018 and authorize the Chair to sign

Approve hire of Jonathon Fouts, RMT II, at a rate of $19.34, effective July 9, 2018, subject to adequate budget appropriations

Approve issuance of Call for Bids for the Upper Naselle Road Resurfacing Project and authorize Clerk of the Board to set bid opening date after construction funds are received
ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT

It was moved by Ayers, seconded by Wolfe and carried by a vote of 2-0
Olsen abstained

Adopt Resolution 2018-024 amending Fees For Services performed by Pacific County Department Of Community Development and Department of Public Works in support of building, environmental health, and land use review, and rescind Resolution 2016-056 and to become effective July 1, 2018

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve the hire of Summer Litter Crew, Justin Franks, Aiden Jerles, and Sarah Hoerr at a rate of $12/hour, effective July 18, 2018 thru July 19, 2018 and Aubrielle Burks, Tristan Hamlin, and Theron Hamlin at a rate of $12/hour, effective July 23, 2018 thru August 23, 2018, all subject to adequate budget appropriations and successful completion of a background checks

ITEMS REGARDING HEALTH AND HUMAN SERVICES DEPARTMENT

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve hire of Kelli Buchanan, Behavioral Health Program Assistant, at Grade 10 Step 10, 0.2 FTE, effective June 1, 2018, subject to adequate budget appropriations

Approve WA State Health Care Authority Professional Services Contract #K2752 for ABCD Dental Services, effective July 1, 2018 thru June 30, 2020, authorize Director to sign

ITEMS REGARDING VEGETATION MANAGEMENT

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Approve Interagency Agreement #K2413 with WA State Department of Agriculture for control of purple loosestrife and authorize Director to sign

ITEMS REGARDING COUNTY FAIR

It was moved by Wolfe, seconded by Ayers

Approve Facility Use Application submitted by Friends of the Fair

After discussion, this item was deferred until later in the meeting.
ITEMS REGARDING BOARDS AND COMMISSIONS

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Approve the appointment of Mike Nordin to the Marine Resource Committee, alternate position representing Conservation/Environmental

ITEMS REGARDING GENERAL BUSINESS

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Approve Grant #FY 18-90006-003 with the Department of Archaeology and Historic Preservation in the amount of $331,776, for the courthouse exterior rehabilitation and authorize Chair to sign

Approve Professional Services Contract in the amount of $630,500, with Coast and Harbor Engineering, a wholly owned subsidiary of Mott MacDonald Group, Inc., for engineering services to develop a “shovel ready” plan for construction of erosion protection structures for the North Cove area, subject to receipt of Certificate of Insurance

Approve purchase of a Dell Latitude 5590 laptop in an amount not to exceed $1,458.61, to be paid from Computer Replacement Fund 502, subject to adequate budget appropriations

EXECUTIVE SESSION – none

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve hire of Aubree Gardner, Temporary Engineering Aide, at a rate of $14/hour, effective June 18, 2018 thru September 7, 2018, subject to adequate budget appropriations and successful completion of a background check

Acknowledge resignation of Jared Jones, RMT II, effective June 21, 2018, and approve advertising for vacant position

RECESS – 9:23AM

BACK IN SESSION
PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #54

PUBLIC HEARING – 10:02AM
ATTEND: Chair Olsen, Commissioner Wolfe, Commissioner Ayers, Kathy Spoor-
County Administrative Officer, Management & Fiscal Analyst-Paul Plakinger

PUBLIC: Gordon & Rebecca Chaffee, Kelly Rupp, Jim Sayce, Scott Meyers, Randy &
Sue Hamilton

Chair Olsen opened the public hearing to consider approval of the sale of county-
owned property. Kathy Spoor and Paul Plakinger were sworn in.

Paul provided an overview of the properties to be sold at public auction.

Chair Olsen closed the public hearing.

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Approve Order authorizing the sale of county-owned property at public
auction on Friday, July 13 2018, at the hour of 10:00AM or as soon
thereafter as possible

PUBLIC HEARING – 10:10AM
ATTEND: Chair Olsen, Commissioner Wolfe, Commissioner Ayers, Kathy Spoor-
County Administrative Officer, Management & Fiscal Analyst-Paul Plakinger

PUBLIC: Gordon & Rebecca Chaffee, Kelly Rupp, Jim Sayce

Chair Olsen opened the public hearing to consider amendments and supplements
to the fiscal year 2018 budget. Paul Plakinger was sworn in.

Paul provided an overview of the requested supplements and amendments.

Chair Olsen closed the public hearing.

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Adopt Resolution 2018-025 in the matter of supplements and amendments to
the fiscal year 2018 budget as provided on Attachment A to the resolution

PUBLIC HEARING – 10:18AM
ATTEND: Chair Olsen, Commissioner Wolfe, Commissioner Ayers, Kathy Spoor-
County Administrative Officer, Management & Fiscal Analyst-Paul Plakinger

PUBLIC: Gordon & Rebecca Chaffee, Kelly Rupp, Jim Sayce, Scott Meyers

Chair Olsen opened the public hearing to consider submission of Community
Development Block Grant/Economic Opportunity Grant for the New Pacific
Hardwoods Mill. Kelly Rupp, Kathy Spoor and Jim Sayce were sworn in.
Notice of the Public Hearing for submission of the grant was published in the Chinook Observer on May 30, 2018. The Federal Citizen Participation Requirements for Local Government Applicants to the State CDBG Program, CDBG Grant availability and the New Pacific Hardwoods, Inc. Revitalization Opportunity Summary were made available at the hearing.

Kelly Rupp, Kathy Spoor and Jim Sayce provided comment on the application.

Chair Olsen closed the public hearing.

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Adopt Resolution 2018-026 authorizing the submission of a 2018 Community Development Block Grant for Economic Opportunity by the Port of Willapa Harbor pertaining to the New Pacific Hardwoods to the State of WA Department of Commerce and certifying compliance with applicable grant submittal requirements

ITEMS REGARDING COUNTY FAIR

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Approve Facility Use Application from Friends of the Fair for use of the fairgrounds for Cattle Sorting practice to be held July 21-22, 2018 and authorize Chair to sign, subject to receipt of the require insurance prior to the event, deny waiver of the damage deposit and defer request for waiver of the rental fees to the meeting of June 26, 2018

MEETING CLOSED – 10:25AM

(Please refer to recording of the meeting for a more detailed discussion)
OTHER BUSINESS FOR FILING

Claims for Damages #2018-02-004 and #2018-03-005 filed this date.

Notice dated April 25, 2018, from the WA State Liquor and Cannabis Board regarding new liquor license application for My’s Cove.

Corrected notice dated May 3, 2018, from the WA State Liquor and Cannabis Board regarding new liquor license application for My’s Cove.

Notice dated May 4, 2018, from the WA State Liquor and Cannabis Board regarding new liquor license application for Tokeland Hotel & Restaurant LLC.

Notice dated May 7, 2018, from the WA State Liquor and Cannabis Board regarding special occasion liquor license for the Lewis-Pacific Swiss Society.

Letter dated May 22, 2018, from Wahkiakum Board of County Commissioners regarding the marbled murrelet conservation.

MEMO received May 23, 2018, from Prosecutor McClain regarding annual examination of bonds.

Notice dated May 23, 2018, from the WA State Liquor and Cannabis Board regarding special occasion license for the Peninsula Rhythm & Blues Festival.

Email dated May 30, 2018, from Bonnie Lou Cozby regarding support of firework reduction.

Notice dated May 23, 2018, from the WA State Liquor and Cannabis Board regarding license approval for Crown Alley Irish pub.


Email dated June 3, 2018, from Dale Beasley regarding threat to crab fishing industry.

Letter dated June 5, 2018, from State of WA Department of Commerce noting procedural requirements have been met pertaining to the Critical Areas Resource Land Ordinance No. 180 and the Shoreline Master Plan Ordinance No. 183.

Letter received June 6, 2018, from Donald Amend regarding the business called Antiques and Collectables and abandoned cars/trailers in Ocean Park.

Email dated June 6, 2018, from Mike Swanson providing notification that the Finnish-American Folk Festival will not be applying for an Assembly Permit due to reduced attendance.
Notice dated May 23, 2018, from the WA State Liquor and Cannabis Board regarding license expirations for Evergreen Production, LLC, Lester Farms, LLC, North Cove Properties, LLC, Serious Foods, LLC and Peninsula Lodge No. 2363 Loyal.

Email dated June 11, 2018, from Fritzi Cohen regarding concerns of pesticide use in public places.

Email dated June 12, 2018, from Cheryl Fambles, Pacific Mountain WDC with letter of support for the New Pacific Hardwoods Mill grant application.

Copy of WSU Master Gardener certificate for completion of the Master Gardener Program for Janet Roach and Ranae Powell filed this date.