MINUTES

9:00 AM
Tuesday, June 26, 2018

1216 W Robert Bush Drive
South Bend, Washington

CALLED TO ORDER – 9:01 AM

ATTENDANCE

Lisa Olsen, Commissioner
Frank Wolfe, Commissioner

Marie Guernsey, Clerk of the Board
Mike Collins, Public Works Director/County Engineer
Paul Pflainger, Management & Fiscal Analyst
James Worlton, Senior Public Records Coordinator
Eric Weston, Chief Deputy Prosecutor
Tim Crose, Community Development Director
Shawn Humphreys, Community Development Deputy Director

ABSENT

Lisa Ayers, Commissioner

GENERAL PUBLIC IN ATTENDANCE

Daryle Buchanan

PUBLIC COMMENT

Daryle Buchanan thanked the Board for improving the area around the recycling bins and requested a letter of support for the trail project from Raymond to Pe Ell.

YEARS OF SERVICE

10 Years Paul Pflainger (GA)
15 Years Katie Lindstrom (HLTH)
35 Years Karen Bannish (DPW)

Chair Olsen noted for the record that due to the absence of Commissioner Ayers she would be seconding the motions out of necessity.

Chair Olsen also noted for the record that at the meeting of June 12, 2018, she inadvertently failed to vote on the adoption of Resolution 2018-024. It was not her intention to abstain from voting.
CONSENT AGENDA (Items 1-9)

It was moved by Wolfe, seconded by Olsen and carried by a vote of 2-0
Subject to adequate budget appropriations and in accordance with all applicable
county policies

Department of Community Development

Approve Amendment #9 to the Memorandum of Understanding pertaining
to the Transfer Station and Disposal Agreement with the Cities of South
Bend, Raymond, and Royal Heights Transfer Station and authorize Chair to
Sign

Confirm the hire of Sarah Hoerr as “fill in” for Summer Litter Crew, at a
rate of $12/hour, effective July 23 thru August 23, 2018

Health & Human Services Department

Approve Amendment #3 to Contract #1763-96209 with Dept. of Social &
Health Services for employment training/support services for adults with
developmental disabilities and authorize Chair to sign

Approve Amendment #1 to Contract #2017-19 CCAP DD with Coastal
Community Action Program to provide employment training/support
services for adults with developmental disabilities

Approve Amendment #2 to Contract #1763-94264 with WA State Health
Care Authority for Prevention Services and authorize Chair to sign

General Business

Approve transfer of Dell OptiPlex computer workstation to Computer
Services

Approve Amendment #1 to the Tourism Service Contract with the Pacific
County EDC

Approve regular meeting minutes of June 12, 2018

Approve Vendor Claims; Warrants Numbered 142261 thru 142451 in the
amount of $340,198.18
ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Wolfe, seconded by Olsen and carried by a vote of 2-0

Approve refund to Hancock Forest Management pertaining to Road Haul Permit No. 2018-8 in the following amounts for Elk River - $4,595.89, Newskah - $8,018.12, and North River - $21,826.59 for a total of 34,440.60

Adopt Resolution 2018-027 initiating County Road Project No. 1657 Raymond-South Bend Road Improvement

Award the Signing Upgrade Project 2018 to Transportation Systems, Inc. (of Sumner WA), in the amount of $156,311.00, subject to adequate budget appropriations (Other bids were received from Construction Ahead, Inc. DBA/PSA of Kennewick, WA in the amount of $253,086.51, Coral Construction Company of Wilsonville, OR in the amount of $193,000 and from Belarde Company, Inc. of Woodinville, WA in the amount of $210,500)

ITEMS REGARDING FLOOD CONTROL ZONE DISTRICT NO. 1

It was moved by Wolfe, seconded by Olsen and carried by a vote of 2-0

Approve Letter of Agreement with Robert & Cynthia Eck, Lyle Janz, Jr. & Marilyn Janz-Trust, and Carroll Estate Trust pertaining to a cross culvert removal/replacement at 25719 Park Avenue in Ocean Park and authorize Chair to sign

ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT

It was moved by Wolfe, seconded by Olsen and carried by a vote of 2-0

Approve the promotion of Alexandra Russell to Senior Planner, Grade 15 Step 1, effective July 1, 2018 and approve request to advertise and hire for vacant Planner, Grade 13 Step 1, subject to adequate budget appropriations

ITEMS REGARDING AUDITOR’S OFFICE

It was moved by Wolfe, seconded by Olsen and carried by a vote of 2-0

Approve Family Medical Leave for a qualifying event, effective July 20, 2018 through October 20, 2018 and authorize Leave Credit Transfer with an assigned expiration date of October 20, 2018

June 26, 2018
ITEMS REGARDING GENERAL BUSINESS

It was moved by Wolfe, seconded by Olsen and carried by a vote of 2-0

Adopt Resolution 2018-028 amending Attachment E – Facility Use Fee Schedule for Facility Rentals of the Pacific County Facility Use Policy and Process and rescind Resolution 2017-016

Approve request for waiver of the rental fees by the Friends of the Fair for their Cattle Sorting event to be held July 21-22, 2018 at the county fairgrounds

EXECUTIVE SESSION – None held

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Wolfe, seconded by Olsen and carried by a vote of 2-0

Approve Agreement Officer's Representative for the monitoring of Cooperative Agreement No. 6905671850001/WA Pacific 2015(1) Public Access Enhancement to Willapa National Wildlife Refuge with the Western Federal Lands Highway Division and authorize Director/County Engineer to sign

ITEMS REGARDING GENERAL BUSINESS

It was moved by Wolfe, seconded by Olsen and carried by a vote of 2-0

Approve Vendor Claims; Warrants Numbered 142452 thru 142538 in the amount of $150,963.96, subject to adequate budget appropriations and all county policies

MEETING CLOSED – 9:20AM

PACIFIC COUNTY
BOARD OF COUNTY COMMISSIONERS

Lisa Olsen, Chair

Frank Wolfe, Commissioner

Marie Guernsey
Clerk of the Board

Lisa Ayers, Commissioner

(Please refer to recording of the meeting for a more detailed discussion)

June 26, 2018
OTHER BUSINESS FOR FILING


Letter dated June 14, 2018 from Lorna Follis re: proposed change in current fireworks ordinance.

County Program Agreement received June 15, 2018, pertaining to Amendment #1 to Long-Term Payable Agreement 1763-88867 with WA State Department of Social & Services.

Letter dated June 15, 2018, from Olympic Regional Clean Air Agency regarding assessment.

Copy of letter dated June 19, 2018, from Undersheriff Ron Clark regarding his intent to retire September 30, 2018.

Copy of response letter dated June 19, 2018, from Chair Olsen to Donald Amend regarding his June 6, 2018 letter.

Notice dated June 19, 2018, from the WA State Liquor and Cannabis Board regarding liquor license for Tokeland Hotel & Restaurant LLC.

Copy of email dated June 20, 2018, regarding resignation date of Carly Castaneda as July 27, 2018.


June 26, 2018 State Auditor’s Office Entrance Conference handout
BOARD WORKSHOPS/MEETINGS HELD
(This listing does not include those workshops/meetings attended by an individual Commissioner)

June 4, 2018
Workshop re: North Cove erosion project
Departmental Briefings

June 11, 2018
Workshop re: J. Sayce re: DNR solutions table
Discussion re: various items
Meeting agenda review
Discussion re: various items
Elected Officials meeting

June 12, 2018
BOH/BOCC meeting
Public Hearings
Workshop re: nuisance & process ordinances
Workshop w/ DCD re: planning activities
Executive Session

June 18, 2018
Workshop re: fy18&fy19 budget
Departmental Briefings
Discussion re: Milne Pit

June 25, 2018
Meeting Agenda Review
Workshop re: draft ordinances

June 26, 2018
BOH/BOCC meeting
State Auditor Office Entrance Conference