MINUTES

9:00 AM Tuesday, August 14, 2018
1216 W Robert Bush Drive
South Bend, Washington

AMENDED

CALLED TO ORDER – 9:07 AM

ATTENDANCE

Lisa Olsen, Commissioner
Frank Wolfe, Commissioner
Lisa Ayers, Commissioner

Marie Guernsey, Clerk of the Board
Mike Collins, Public Works Director/County Engineer
Paul Plakinger, Management & Fiscal Analyst
James Worlton, Senior Public Records Coordinator
Tim Crose, Community Development Director
Shawn Humphreys, Community Development Deputy Director
Dotsi Graves, Fair & Parks Manager
Bill Monohon, Fair Manager
Scott McDougall, Emergency Management Director
Mary Goelz, Health & Human Services Director

GENERAL PUBLIC IN ATTENDANCE - None

CONSENT AGENDA

Commissioner Wolfe requested item #3 be removed from the Consent Agenda to be acted on separately.

CONSENT AGENDA (Items 1-2, 4-9)

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0
Subject to adequate budget appropriations and in accordance with all applicable county policies

Department of Community Development

Approve hire of Gabriel See, Environmental Health Specialist, Grade 14 Step 1, effective August 6, 2018

Approve Amendment #2 to Contract #17-09770 with WA State Department of Fish & Wildlife and Amendment #2 Interagency Agreement MRC 17-19 with Pacific Conservation District
Health & Human Services Department

Approve Amendment #3 to Contract #2017-19 CAP with Coastal Community Action Program

Clerk's Office

Approve disposal of typewriter

Prosecutor's Office

Confirm hire of Dawn Spoor, Legal Assistant, Grade 10 Step 7, effective August 6, 2018

General Business

Confirm Chair's signature on the Contacts, Authorized Signatures, Service Area, and Estimated clients form for the 2018 Title X Subrecipient Recruitment Plan for Health & Human Services Department

Approve regular meeting minutes of July 24, 2018

Approve Vendor Claims; Warrants Numbered 142931 thru 143004 in the amount of $174,488.59 and Numbered 143005 thru 143105 in the amount of $275,371.44

ITEMS REGARDING HEALTH & HUMAN SERVICES DEPARTMENT

It was moved by Ayers, seconded by Olsen and carried by a vote of 2-0
Wolfe abstained

Approve Amendment #1 to Contract #2016-19 Boys and Girls Club with the Boys and Girls Club of the Long Beach Peninsula, subject to adequate budget appropriations

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve Facility Use Application from Tenino Football Unity Camp for use of Morehead Park on August 15, 2018, and authorize Chair to sign

Approve Facility Use Application with Clint Carter/Peninsula Rhythm & Blues Festival for use of Morehead Park for camping only on September 14 and 15, 2018, subject to receipt of insurance and authorize Chair to sign
Approve Facility Use Application with Jessica Hargadine for use of Morehead Park for family camping August 31 thru September 3, 2018 and authorize Chair to sign

Approve request to surplus vehicles S169, S175 and S186 and authorize sell of vehicle S121 "as is" to the City of South Bend in the amount of $2,500 to be deposited into the ER&R Fund 502 Department 801-Sheriff

Approve request to surplus three riding mower for public bid in accordance with Personal Property Inventory Procedures and purchase a Husqvarna lawnmower from the Fair in the amount of $650, subject to adequate budget appropriations

ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve purchase of two laptop computers from state contract in an amount not to exceed $3,200, subject to adequate budget appropriations

ITEMS REGARDING HEALTH & HUMAN SERVICES DEPARTMENT

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve Memorandum of Understanding #2018-19 PX with the South Bend Police Department to provide substance use prevention services in the South Bend School District, subject to adequate budget appropriations

ITEMS REGARDING COUNTY FAIR

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve request to sell Husqvarna riding lawnmower to Parks in the amount of $650 and purchase new Husqvarna riding lawnmower [from Dennis Co. in stock] in an amount not to exceed $1,699.99, plus sales tax, subject to adequate budget appropriations (Other bids received from Harbor Saw of Hoquiam in the amount of $1,999.99 and from Lowes.com in the amount of $1,699-two week wait for delivery)

ITEMS REGARDING AUDITOR’S OFFICE

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve request to offer a payroll deduction to employees for Thorbeckes Gym
ITEMS REGARDING SUPERIOR COURT

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Acknowledgment resignation of Mike Turner from Indigent Defense Contract for Juvenile Offenders, At Risk Youth, Child in Need of Services & Truancy and approve Indigent Defense Contracts for the same [excluding Truancy] with Edward Penoyar, and authorize Chair to sign and approve Indigent Defense Contract with Edward Penoyar.

ITEMS REGARDING SHERIFF’S OFFICE

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve Interagency Agreement #U19-002 with WA State Military Department for an All Hazards Alert Broadcast (AHAB) Warning Siren for the City of South Bend and authorize Chair to sign

Approve reimbursement from the FY State Homeland Security Grant Program #E18-157 to the City of Raymond for the Police Dept in the amount of $3,500 for the purchase of a dual band digital radio, to the Fire Dept in the amount of $2,344 for the purchase of a Dell 5414 XCTO Rugged Mobile Data Computer and authorize reimbursement after purchase for three additional Dell 5414 XCTO Rugged Mobile Data Computers for the Fire Dept in an amount not to exceed $7,032, all subject to adequate budget appropriations.

ITEMS REGARDING VEGETATION MANAGEMENT

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve rescinding motion of July 24, 2018 pertaining to the wage increase for Cody Buchanan and retain wages at $16/hour, subject to adequate budget appropriations

ITEMS REGARDING BOARDS AND COMMISSIONS

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Deny appointment of William Eisaman to the Veterans Advisory Board

ITEMS REGARDING GENERAL BUSINESS

Consider approval of Tourism Service Contracts with North Coast Food Web, Northwest Carriage Museum, PC Economic Development Council and the PC Tourism Bureau – DEFERRED to August 28, 2018
EXECUTIVE SESSION – None held

ITEMS REGARDING PUBLIC HEALTH & HUMAN SERVICES

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Confirm Director’s signature on Facility Rental Agreement with Grays Harbor College for Project Northland Training to be held August 13 thru 15, 2018, in an amount not to exceed $311, subject to adequate budget appropriations

Approve request to advertise, interview, and hire Licensed Practical Nurse, Grade 12 Step 1, 0.8FTE, subject to adequate budget appropriations

ITEMS REGARDING SHERIFF’S OFFICE

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Approve request to purchase camera parts related to jail security, not to exceed $200, to be paid from Capital Improvement Fund 125

ITEMS REGARDING COUNTY FAIR

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Approve Contract with Pitchwood, Inc. to operate a beer garden at the 2018 and the 2019 County Fair, subject to receipt of rental fee, required insurance, copy of liquor license and Safety Requirements Application

ITEMS REGARDING GENERAL BUSINESS

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Approve Amendment #2 to Contract for Services with Pacific County Economic Development Council’s .09 Contract extending the end date of the contract to December 13, 2018

Approve Vendor Claims, Warrants Numbered 143106 thru 143190 in the amount of $579,510.99, subject to adequate budget appropriations
ITEMS REGARDING COUNTY FAIR

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Approve hire of temporary Fair workers Seth Hall effective August 13, 2018, and Zane Crites, Lisa Crites and Kaci Phansisay effective August 15, 2018, all thru August 28, 2018 and at a rate of $11.50/hr, subject to adequate budget appropriations and Alan Deniston at a rate of $11.50/hr effective August 15, 2018 thru August 28, 2018 and also to hire an additional temporary worker if application is received, subject to successful completion of a background check and adequate budget appropriations

Approve 2018 Concession Agreements with Carina Arredondo, Chinook Indian Nation, Elixir, Raymond First Baptist Church, Grandad's Kettle Corn, Hungarian Kitchen & Food Hut, Jessica Gongzales, Jim Hunter and Associates, Marsalee's Thae Food, New Life Fellowship, Raymond Booster Club, Thary Yi, TLC Enterprises, Willapa Harbor Lions Club, Willapa Valley Booster Club, Willapa Valley High School and Tienda La Chispita, all subject to receipt of payment and required insurance

Approve 2018 Entertainment Agreements with Country Mile, Chris Guenther, Jason Nelson dba Jump the Shark, Lisa Holm, Sandry Bradley and the Old Time Fiddlers, The Olson Brothers Band, Puget Sound Mens Chorus, Simply Magic, Willapa Baysment Studio, Brett Wilson dba Mr. Lizard's Mobile Zoo, Jason Sansom, Garrison Cash and Hellbound Glory, subject to adequate budget appropriations and approve request of waiver of insurance if authorized by Risk Manager (it is noted for the record that Brett Wilson dba Mr. Lizard's Mobile Zoo did not participate in the 2018 fair)

ITEMS REGARDING JUVENILE COURT SERVICES

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve Amendment No. 1 to Agreement with Cowlitz County regarding use of Juvenile Detention Facility (it is noted for the record the approval of this Amendment was rescinded at the meeting of September 11, 2018)

ITEMS REGARDING COUNTY FAIR

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Approve Concession Space Use Agreement with Road Warrior Paintball LLC for the 2018 Fair, subject to receipt of payment and required insurance
ITEMS REGARDING GENERAL BUSINESS

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Approve Resolution 2018-031 authorizing a short term loan, if needed, from Fund 502 in the amount of $204,000 plus interest in an amount to be determined by the County Treasurer to Drainage District. The loan plus interest will be paid no later than December 31, 2018. And also approve the Intergovernmental Agreement for the short term loan, if needed. (it is noted for the record this Resolution and Intergovernmental Agreement was rescinded at the meeting of August 28, 2018)

RECESS – 9:33AM

RECONVENE – 10:03AM

PUBLIC HEARING
ATTEND: Chair Olsen, Commissioner Wolfe, Commissioner Ayers and Management & Fiscal Analyst Paul Plakinger

At approximately 10:03AM, Chair Olsen opened the public hearing to consider adoption of Ordinance No. 185 Enacting Chapter 9.46 RCW Gambling -1973 Act and repealing Ordinance Nos. 103, 103A, 103B, 103C, 103D, 103E and 103F. The draft ordinance was made available to those in attendance. There were no members of the general public in attendance and no comments were received regarding this ordinance.

Chair Olsen closed the public hearing.

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Adopt Ordinance No. 185 enacting Chapter 9.46 RCW Gambling – 1973 Act and repealing Ordinance Nos. 103, 103A, 103B, 103C, 103D, 103E and 103F and shall be effective the 14th day of August, 2018

PUBLIC HEARING
ATTEND: Chair Olsen, Commissioner Wolfe, Commissioner Ayers and Management & Fiscal Analyst Paul Plakinger

At approximately 10:04AM, Chair Olsen opened the public hearing to consider adoption of Ordinance No. 186 establishing Electronic Access to Superior Court Records and Images. The draft ordinance was made available to those in attendance. There were no members of the general public in attendance and no comments were received regarding this ordinance.

Chair Olsen closed the public hearing.
It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Adopt Ordinance No. 186 establishing Electronic Access to Superior Court Records and Images and shall be effective the 14\textsuperscript{th} day of August, 2018

PUBLIC HEARING
ATTEND: Chair Olsen, Commissioner Wolfe, Commissioner Ayers and Management & Fiscal Analyst Paul Plakinger

At approximately 10:05AM, Chair Olsen opened the public hearing to consider adoption of Ordinance No. 187 regarding the salaries of Pacific County’s Elected Officials and the proportion of full-time work authorized for its District Court Judges. The draft ordinance was made available to those in attendance. There were no members of the general public in attendance.

Paul Plakinger was sworn in and provided background on purpose of adopting the ordinance.

Chair Olsen closed the public hearing.

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Adopt Ordinance No. 187 regarding the salaries of Pacific County’s Elected Officials and the proportion of full-time work authorized for its District Court Judges and Ordinance No. 181 shall be rescinded on August 15, 2018 and concurrently replaced with this Ordinance No. 187

There being no further business to come before the Board the meeting was closed at approximately 10:09AM.

PACIFIC COUNTY
BOARD OF COUNTY COMMISSIONERS

\begin{itemize}
  \item Lisa Olsen, Chair
  \item Frank Wolfe, Commissioner
  \item Lisa Ayers, Commissioner
\end{itemize}

ATTEST:
\begin{itemize}
  \item Marie Guernsey, Clerk of the Board
\end{itemize}

(Please refer to recording of the meeting for a more detailed discussion)
OTHER BUSINESS FOR FILING

Notice dated June 19, 2018, from the WA State Liquor and Cannabis Board regarding new liquor license application for Sara’s Rusty Spur Bar and Grill.

Notice dated June 19, 2018, from the WA State Liquor and Cannabis Board regarding Special Occasion License for the Chinook Port Alliance.

Notice dated June 28, 2018, from the WA State Liquor and Cannabis Board regarding Special Occasion License for the Water Music Society.

Notice dated July 9, 2018, from the WA State Liquor and Cannabis Board regarding Special Occasion License for the South Pacific County Humane Society.

Notice dated June 19, 2018, from the WA State Liquor and Cannabis Board regarding Liquor License Application for the North Cove Grill.

Notice dated July 12, 2018, from the WA State Liquor and Cannabis Board regarding Special Occasion License for the Friends of Chinook School.

Letter dated July 16, 2018, from Tom & Penny Treat regarding Peninsula Landscape Supply wood waste commercial chipper.


Letter dated July 18, 2018, from State of WA Department of Commerce regarding Community Development Block Grant Contract Number 09-64009-030 Final Closeout.

Letter dated July 20, 2018, from Robert & Janet King, regarding Peninsula Landscape Supply wood waste commercial chipper [petition attached].


MEMO dated July 31, 2018, from Auditor Joyce Kidd regarding recusing herself from the canvassing board.


Notice dated August 1, 2018, from the WA State Liquor and Cannabis Board regarding approval of Liquor License Application for Sara’s Rusty Spur Bar and Grill.
Notice dated August 3, 2018, from the WA State Liquor and Cannabis Board regarding discontinued Liquor License for Tombstone Willey’s Saloon & Grill.

Email dated August 6, 2018, from Dale Beasley, regarding Fish Trap Project – Wild Fish Conservancy.

Notice dated August 6, 2018, from the WA State Liquor and Cannabis Board regarding license renewal for Millennium Marijuana.

Notice dated August 6, 2018, from the WA State Liquor and Cannabis Board regarding license renewal for The Local Store and Gas and The Old Fishtrap.

Letter dated August 7, 2018, from Cheryl Fambles, PacMtn confirming the reappointment of Bob Hitt and Jim Sayce.

Notice dated August 9, 2018, from the WA State Liquor and Cannabis Board regarding discontinued Liquor License for Chinook Family Dining & Sports Bar.

Letter dated August 9, 2018, from Eric Wisch, Department of Natural Resources regarding proposed boundary expansion of Naselle Highlands NRCA near Naselle, Washington.

Email dated August 9, 2018, from Mike Frederick regarding eyesore properties in Pacific County.

Claim for Damages #2018-10-007 received August 10, 2018.

Email dated August 10, 2018, from Jason & Lisa Harte regarding George Hill complaint forms.

Notice dated August 13, 2018, from the WA State Liquor and Cannabis Board regarding discontinued Liquor License for Mount Baker Vineyards.