MINUTES

9:00 AM 1216 W Robert Bush Drive
Tuesday, September 11, 2018 South Bend, Washington

CALLED TO ORDER – 9:01 AM

ATTENDANCE

Lisa Olsen, Commissioner
Frank Wolfe, Commissioner
Lisa Ayers, Commissioner

Marie Guernsey, Clerk of the Board
Kathy Spoor, County Administrative Officer
Paul Plakinger, Management & Fiscal Analyst
Andi Harland, Public Works Accounting Manager
Tim Cross, Community Development Director
James Worlton, Senior Public Records Coordinator
Mary Goelz, Health & Human Services Director

GENERAL PUBLIC IN ATTENDANCE - None

PUBLIC COMMENT - None

CONSENT AGENDA (Items 1-6)

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0
Subject to adequate budget appropriations and in accordance with all applicable county policies

Health & Human Services Department

Approve Amendment #10 to Contract #2011-13 DFC BBBS with Big Brothers Big Sisters of SW Washington adding funds for the mentoring program

Boards and Commissions

Approve the reappointment of John Bageant and Ron Black to another term on the Veterans Advisory Board

General Business

Confirm transfer of computer workstation from Clerk’s Office to Computer Services and rescind motion of August 28, 2018

Confirm letter of support for the City of Montesano and their Coastal Business Resources / Microenterprise Assistance Program proposal to the WA State Department of Commerce
Approve regular meeting minutes of August 14 and 28, 2018

Approve Vendor Claims; Warrants Numbered 143383 thru 143423 in the amount of $32,767.37

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve Contract, Performance & Payment Bonds and Insurance from Naselle Rock and Asphalt pertaining to the Upper Naselle Road Resurfacing Project and authorize release of bid bonds from Naselle Rock and Lakeside, subject to adequate budget appropriations

Approve Quit Claim Deed with Covenants, Conditions and Restrictions for Surfside Estates Accretions from Susan D. and Steven D. Koch & Yosemite Sam LLC and authorize Chair to sign

ITEMS REGARDING HEALTH & HUMAN SERVICES DEPARTMENT

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve the School Nurse Contract with Naselle-Grays River School District for the 2018-19 school year

ITEMS REGARDING AUDITOR’S OFFICE

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve the NASPO ValuePoint FMV Lease Agreement with Pitney Bowes for lease of a new postage machine and support in the monthly amount of $74.87, plus applicable tax and authorize Chair to sign, subject to adequate budget appropriations

ITEMS REGARDING SHERIFF’S OFFICE

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Accept resignation of Susie Westerback, part-time Jail Cook and confirm her appointment to Casual Cook at a rate of $16.74/hr, effective September 14, 2018 and confirm the appointment of Joy Zielesch, part-time Jail Cook, at a rate of $14.95/hour, effective September 1, 2018, subject to adequate budget appropriations
ITEMS REGARDING JUVENILE COURT SERVICES

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve Amendment #1 to the Agreement for Detention of Pacific County Juveniles in Cowlitz County Juvenile Detention Facility and rescind motion of August 14, 2018 for the same, subject to adequate budget appropriations

ITEMS REGARDING GENERAL BUSINESS

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Confirm release of Request for Qualifications (RFQ) for BOE, Land Use and Board of Health Ordinances Hearing Examiner

Approve .09 Contract in the amount of $50,000 with the City of Ilwaco for implementation of Energy Efficiency Measures at the Waste Water Treatment Facility, subject to adequate budget appropriations

EXECUTIVE SESSION – None held

ITEMS REGARDING GENERAL BUSINESS

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve Vendor Claims, Warrants Numbered 143424 thru 143499 in the amount of $290,724.32, subject to adequate budget appropriations

Approve August, 2018 payroll; total: $802,059.63, total # of employees: 199

ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Adopt Resolution 2018-039 amending Fees for Services performed by the Department of Community Development and Department of Public Works in support of Building, Environmental Health, and Land Use Review, and rescind Resolution 2018-024

RECESS – 9:09 AM

RECONVENED – 10:01 AM
PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #54

PUBLIC HEARING
ATTENDANCE: Chair Olsen, Commissioner Wolfe, Commissioner Ayers
OTHERS: Kelsey Balensifer

At approximately 10:01 AM, Chair Olsen opened the public hearing to consider the Assembly Permit Application submitted by the Astoria-Warrenton Chamber of Commerce. Kelsey Balensifer stood and was sworn in.

Ms. Balensifer provided an overview of the event.

Chair Olsen closed the public hearing.

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve the Assembly Permit as submitted by the Astoria-Warrenton Chamber of Commerce for the Great Columbia Crossing Walk/Run to be held October 14, 2018 in accordance with Assembly Ordinance No. 35B and authorize Chair to sign

There being no further business to come before the Board the meeting was closed at approximately 10:05AM.

PACIFIC COUNTY
BOARD OF COUNTY COMMISSIONERS

Lisa Olsen, Chair

Frank Wolfe, Commissioner

Marie Guernsey
Clerk of the Board

Lisa Ayers, Commissioner

(Please refer to recording of the meeting for a more detailed discussion)
OTHER BUSINESS FOR FILING

Notice dated August 9, 2018, from the WA State Liquor and Cannabis Board regarding Special Occasion Liquor License for Lewis-Pacific Swiss Society.

Certificate of Coverage dated August 23, 2018, from Willapa Valley School District #160 for participation in the 2018 County Fair.

Cancellation notice dated August 30, 2018, from Travelers for Public Official Bond for Mike Turner.

Copy dated August 31, 2018, of Order on Defendant’s Motion to Dismiss pertaining to Cause No. 18-2-00182-25.

Lag payroll for August, 2018 out of class payroll for Brandi Keightley filed this date.

Evidence of Coverage received September 4, 2018, from Pacific Conservation District for the Interagency Agreement dated September 12, 2017.

Evidence of Coverage received September 4, 2018, from Pacific Conservation District for the Intergovernmental Cooperation Agreement dated March 7, 2018.

Notice dated September 6, 2018, from the WA State Liquor and Cannabis Board regarding license expirations for Fraternal Order of Eagles Ocean Park 3602, Shelburne Hotel, The Metro Espresso Café/Galletti’s Spaghetti and Sid’s IGA.