MINUTES

9:00 AM 1216 W Robert Bush Drive
Tuesday, September 25, 2018 South Bend, Washington

CALLED TO ORDER – 9:04 AM

ATTENDANCE

Lisa Olsen, Commissioner
Frank Wolfe, Commissioner
Lisa Ayers, Commissioner

Marie Guernsey, Clerk of the Board
Kathy Spoor, County Administrative Officer
Paul Plakinger, Management & Fiscal Analyst
Mike Collins, Public Works Director/County Engineer
Tim Crose, Community Development Director
Shawn Humphreys, Community Development Deputy Director
James Worlton, Senior Public Records Coordinator
Mary Goelz, Health & Human Services Director
Jim Bergstrom, Sheriff’s Office Lieutenant

GENERAL PUBLIC IN ATTENDANCE - None

PUBLIC COMMENT - None

PROCLAMATION

Adopt WSU Master Gardener Volunteer Week Proclamation

CONSENT AGENDA (Items 2-5)

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0
Subject to adequate budget appropriations and in accordance with all applicable
county policies

Department of Public Works

Approve Road Haul Permit No. 2018-13 and cash bond in the amount of
$482 from Kynsi Construction for hauling on Green Creek County Road
and authorize Public Works to hold in suspense until haul is complete

Health & Human Services Department

Approve Amendment #4 to Consolidated Contract #CLH18256 with WA
State Department of Health and authorize Chair to sign
General Business

Approve regular meeting minutes of September 11, 2018

Approve Vendor Claims; Warrants Numbered 143500 thru 143617 in the amount of $568,767.66

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve hire of Alex Cole, to vacant Road Maintenance Technician, II-South County, at a rate of $19.34/hr, effective September 26, 2018, subject to adequate budget appropriations

Approve Quit Claim Deed with Covenants, Conditions and Restrictions for Surfside Estates Accretions from Lisa Del Guzzi as Trustee of Lisa Del Guzzi Living Trust and authorize Chair to sign

Approve request to obtain call for proposals utilizing the Small Works Roster for the Courthouse Exterior Lead Paint Abatement Project

ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve Funding Board Project Agreement #18-2194P with WA State Recreation and Conservation Office and authorize Chair to sign, adopt Resolution No. 2018-040 authorizing Director of Community Development to act as authorized representative, and approve Interagency Agreement with the Pacific Conservation District, all pertaining to the Willapa Lead Entity 2018-19 Project

ITEMS REGARDING HEALTH & HUMAN SERVICES DEPARTMENT

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve Memorandum of Agreement with Sources of Strength to provide youth suicide prevention strategy training and authorize Director to sign

ITEMS REGARDING AUDITOR’S OFFICE

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve Family Medical Leave for a qualifying event, effective October 18, 2018 thru January 18, 2019
ITEMS REGARDING CLERK’S OFFICE

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0
Confirm Clerk’s signature on Purchase Reimbursement Agreement #PRA19004 with WA State Administrative Office of the Courts and approve purchase of three computer workstations in an amount not to exceed $1,059.01 each, including tax, subject to adequate budget appropriations, and the amount of $807.03 to be paid from computer replacement fund

ITEMS REGARDING SHERIFF’S OFFICE

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve purchase of four Latitude Rugged 5414 laptop computers in an amount not to exceed $2,601.81 each, including tax, to be paid from FY17 EMPG Grant Contract #E18-072, subject to adequate budget appropriations

ITEMS REGARDING GENERAL BUSINESS

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Rescind motion of August 14, 2018, approving the Facility Use Application with the Port of Ilwaco and approve the Facility Use Application as submitted by Clint Carter representing the Peninsula R&B Festival and approve the amended minutes of the regular meeting of August 14, 2018

Adopt Resolution No. 2018-041 in the matter of reimbursing the City of Raymond the $2,154 that the city will forego in taxes in calendar year 2018 in accordance with Resolution 2017-074

Approve Vendor Claims, Warrants Numbered 143618 thru 143688 in the amount of $392,818.76, subject to adequate budget appropriations

RECESS – 9:13AM

EXECUTIVE SESSION
11:00AM – 12:00PM
ATTEND: BOCC, Kathy Spoor, Jeff Meyers
RCW 42.30.110(1)(i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation...

EXECUTIVE SESSION
Extended 12:00PM to 12:30PM
RECONVENE

Chair Olsen reconvened the meeting and noted that the Executive Session will be continued to Wednesday, September 26, 2018, at approximately 11:00AM for an hour.

ADJOURN

There being no further business to come before the Board the meeting was closed at approximately 12:31PM.

PACIFIC COUNTY
BOARD OF COUNTY COMMISSIONERS

Lisa Olsen, Chair

Frank Wolfe, Commissioner

ATTEST:

Marie Guernsey
Clerk of the Board

(Please refer to recording of the meeting for a more detailed discussion)

OTHER BUSINESS FOR FILING

Certificate of Liability Insurance dated September 17, 2018, from WellSpring Community Network.

Email dated September 19, 2018, from Auditor Joyce Kidd noting the resignation of Noy Zeigler Stewart, effective November 22, 2018.


Letter dated September 26, 2018, from State of WA Department of Commerce regarding meeting the Consolidated Homeless Grant (CHG) System Wide Performance Improvement Requirements performance measures.
BOARD WORKSHOPS/MEETINGS HELD
(This listing does not include those workshops/meetings attended by an individual Commissioner)

September 5, 2018
fy2019 Budget Workshop

September 10, 2018
Meeting Agenda Review
Workshop w/ B. Monohon
fy19 budget workshop
Workshop re: draft process ordinance

September 11, 2018
BOH/BOCC meeting
Public Hearing-Great Columbia Crossing Walk/Run Assembly Permit
State Auditor’s Exit Conference
Joint Elected/Appointed Management Meeting

September 14, 2018
Conference call with State Auditor’s Office

September 18, 2018
Workshop re: PSB generator
Vegetation Management fy2019 budget workshop
Clerk’s Office fy2019 budget workshop

September 20, 2018
Meet w/ Dr. Stein and Dr. Edstam

September 24, 2018
Meeting Agenda Review
PacMtn annual briefing
Workshop re: draft social media policy
Workshop w/ Fair Advisory Board (FAB)

September 25, 2018
BOH/BOCC meeting
Prosecutor’s Office fy2019 budget workshop
Executive Session
Workshop w/ DCD re: float houses
Workshop w/ DCD & DNR re: float houses
Executive Session

September 26, 2018
Fy2019 budget workshop
Continued Executive Session