BEFORE THE BOARD OF COMMISSIONERS
PACIFIC COUNTY, WASHINGTON
1216 W. Robert Bush Drive
South Bend, Washington

February 13, 2018

ADDITIONAL AGENDA

Additional Agenda items will be acted upon following the Commissioners’ regular Agenda

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS
1) Consider approval of request to lease vehicles with Enterprise

ITEMS REGARDING HEALTH & HUMAN SERVICES DEPARTMENT
2) Consider approval of Amendment #9 to Contract #2011-13 Big Brother Big Sisters
3) Consider approval of request to advertise for part time casual Behavioral Health Program Assistant

ITEMS REGARDING SUPERIOR COURT
4) Consider approval of one additional phone extension for the Superior Courtroom and to allow phone extension be paid from Current Expense Telecommunications Fund

ITEMS REGARDING AUDITOR’S OFFICE
5) Confirm transfer of Dell OptiPlex 960 computer workstation to Superior Court

The Board may add and take action on other items not listed on this agenda and order of action is subject to change.

The hearing facility is “barrier free” and accessible by those with physical disabilities. Aids will be provided upon request for those with language/speaking or hearing impediments, but requests need to be received at least five (5) business days prior to this hearing. Such requests may be filed in person at the Commissioners’ Office at the address noted above or at 360/875-9337.

Pacific County is an Equal Opportunity Employer and Provider
AGENDA REQUEST FORM

TO BE COMPLETED BY CLERK OF THE BOARD / DEPUTY CLERK OF THE BOARD

BOCC ACTION: □ APPROVED □ DENIED

Agenda Item #: Additional #1

Initial: ____________________ Date: ____________________

□ SUBJECT TO ADEQUATE BUDGET APPROPRIATIONS
□ NO ACTION TAKEN/WITHDRAWN □ DEFERRED TO: ______________________________________
□ CONTINUED TO DATE: _______________ TIME: _______________
□ OTHER: ______________________________

DISTRIBUTION LIST:

□ RF □ Assessor □ DPW □ NDC □ Superior Court
□ CF □ Auditor □ EMA □ PACCOM □ Treasurer
□ SEA □ Clerk □ Fair □ Prosecutor □ Veg Mgmt
□ Civil Service □ Health □ SDC □ WSU Ext.
□ DCD □ Juvenile □ Sheriff □ Other

AGENDA ITEM REQUEST

Please fill out in full or the request may be returned for more information. Also, please attach all pertinent documentation.

DEPARTMENT/OFFICE: DPW \nDIVISION (if applicable): ER&R

OFFICIAL NAME & TITLE: Andi Harland \nPHONE / EXT: 2274

SIGNATURE: ____________________ DATE: 2-4-18

NARRATIVE OF REQUEST

Request new 2018 Enterprise lease of (2) Versa and (1) Escape. This request will replace County vehicle #958 which will be surplussed and County vehicle #957 which will be taken out of ER&R. Depreciation reserves from #957 and #958 will be used as capital contribution to the lease amount and as a reserve for future use.

RECOMMENDED MOTION (To Be Completed by the Clerk/Deputy Clerk of the Board)

Approve lease of vehicles for Health & Human Services Department with Enterprise for two Versa and one Escape, subject to adequate budget appropriations
Approve Amendment #9 to Contract #2011-13 Big Brothers Big Sisters to provide additional funding to provide mentoring programs in Pacific County schools
AMENDMENT #9

PURPOSE OF THE CHANGE: To amend the contract between Big Brothers Big Sisters of Southwest Washington and Pacific County.

IT IS MUTUALLY AGREED THEREFORE: That the contract is hereby amended as follows:

1. Exhibit A- Budget Amendment #8 is replaced by Exhibit B- Budget Amendment #9
2. Extends the life of the contract through December 31, 2019.

ALL OTHER TERMS & CONDITIONS of the original contract shall remain in full force and effect.

IN WITNESS WHEREOF, undersigned have affixed their signatures in execution thereof.

IN WITNESS WHEREOF, the COUNTY and CONTRACTOR have executed this AGREEMENT the date(s) so noted below.

BIG BROTHERS BIG SISTERS OF SW WASHINGTON

Date

Agency Tax Identification Number

BOARD OF COUNTY COMMISSIONERS
PACIFIC COUNTY, WASHINGTON

Lisa Olsen, Chair

Frank Wolfe, Commissioner

Lisa Ayers, Commissioner

APPROVED AS TO FORM:

ATTEST:

Prosecuting Attorney       WSBA #

Marie Guernsey              Date
Clerk of the Board
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<th>Who</th>
<th>Service</th>
<th>Funding Source</th>
<th>Start</th>
<th>End</th>
<th>Amount (Amend #9)</th>
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<td>June 30, 2018</td>
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AGENDA REQUEST FORM

To be completed by Clerk Of the Board/Deputy Clerk Of the Board

BOCC ACTION: ☐ APPROVED ☐ DENIED

Agenda Item #: Additional #3

Initial: __________________________ Date: __________________________

☐ SUBJECT TO ADEQUATE BUDGET APPROPRIATIONS

☐ NO ACTION TAKEN/WITHDRAWN ☐ DEFERRED TO: __________________________

☐ CONTINUED TO DATE: __________________________ TIME: __________________________

☐ OTHER: __________________________

DISTRIBUTION LIST:

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☐ Civil Service ☐ Health ☐ SDC ☐ WSU Ext.

☐ DCD ☐ Juvenile ☐ Sheriff ☐ Other

AGENDA ITEM REQUEST

Please fill out in full or the request may be returned for more information. Also, please attach all pertinent documentation.

DEPARTMENT/OFFICE: Health & Human Services DIVISION (if applicable):

OFFICIAL NAME & TITLE: Katie Lindstrom, Deputy PHONE/EXT: 2648

SIGNATURE: __________________________ DATE: __________________________

NARRATIVE OF REQUEST

Requesting approval to advertise for a part-time (.20 FTE), casual, Behavioral Health Program Assistant. This position will provide outreach to parents of children with developmental disabilities in Pacific County to help them navigate the systems and provide support. They will also coordinate monthly meetings/educational events to inform parents and providers regarding available services in our area and on other topics of interest to families/individuals with developmental disabilities. This position is fully funded and does not increase the bottom line budget, but will require an amendment to increase the department's approved FTE allocation by .20 FTE. Please contact me at ext 2648 with any questions.

RECOMMENDED MOTION

Approve request to advertise for a part-time 0.20 FTE Behavioral Health Program Assistant position, in accordance with Section 2.22 Hiring Process of the Personnel Policy and Procedures, subject to adequate budget appropriations.
AGENDA REQUEST FORM

BOCC ACTION:  [ ] APPROVED  [ ] DENIED

Agenda Item #:  Additional #4
Initial:  ___________________  Date:  ___________________

[ ] SUBJECT TO ADEQUATE BUDGET APPROPRIATIONS

[ ] NO ACTION TAKEN/WITHDRAWN  [ ] DEFERRED TO:  ___________________

[ ] CONTINUED TO DATE:  ___________________  TIME:  ___________________

[ ] OTHER:  ___________________

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[ ] OCD  [ ] Juvenile  [ ] Sheriff  [ ] Other

AGENDA ITEM REQUEST

Please fill out in full or the request may be returned for more information. Also, please attach all pertinent documentation.

DEPARTMENT/OFFICE:  Superior Court  DIVISION (if applicable):

OFFICIAL NAME & TITLE:  Judge Douglas E. Goelz  PHONE / EXT:  3321

SIGNATURE  DATE:  2/8/2018

NARRATIVE OF REQUEST

Requesting BOCC to consider approval of an additional phone extension for the Superior Courtroom. The current phone in the Courtroom is a conference phone that can only make calls via speaker phone. This additional extension would give us the ability to call the Clerk, Juvenile, Prosecutor, Bailiff, or Jail as needed during court proceedings and/or make calls in an emergency situation.

RECOMMENDED MOTION  (To Be Completed by the Clerk/Deputy Clerk of the Board)

Approve an additional phone extension for the Superior Courtroom and to be paid from Current Expense Telecommunications Fund, subject to adequate budget appropriations
Confirm transfer of a Dell OptiPlex 960 computer workstation to Superior Court from the Auditor's Office in accordance with Personal Property Inventory Procedures.