BEFORE THE BOARD OF COMMISSIONERS  
PACIFIC COUNTY, WASHINGTON  
1216 W. Robert Bush Drive  
South Bend, Washington  
April 10, 2018  

ADDITIONAL AGENDA  
Additional Agenda items will be acted upon following the Commissioners’ regular Agenda  

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS  
1) Consider approval of request to hire Richard Mark, Engineering Technician, effective April 24, 2018  

ITEMS REGARDING SHERIFF’S OFFICE  
2) Consider approval of request to purchase four (4) 24/7 chairs from US General Services Administration (GSA) Contract  
3) Consider approval of request to purchase four (4) Watson consoles for the new 911 Center from National Association of State Procurements Officials (NASPO) Contract  

ITEMS REGARDING BOARDS AND COMMISSIONS  
4) Consider acceptance of resignation of Fair Advisory Board member, William Monohon  

ITEMS REGARDING GENERAL BUSINESS  
5) Consider release of JBK Builders Performance and Payment Bond for the Rough Construction Base Bid and consider acceptance of the Performance and Payment Bond for the Finish Construction-Base Bid pertaining to the Courthouse Basement Renovation Project  
6) Consider approval of Vendor Claims, Warrants Numbered 141411 thru 141499 in the amount of $232,566.54  

The Board may add and take action on other items not listed on this agenda and order of action is subject to change.  
The hearing facility is “barrier free” and accessible by those with physical disabilities. Aids will be provided upon request for those with language/speaking or hearing impediments, but requests need to be received at least five (5) business days prior to this hearing. Such requests may be filed in person at the Commissioners’ Office at the address noted above or at 360/875-9337.
Agenda Item: ADDL 1

Initial: ____________________ Date: ____________________

Subject to Adequate Budget Appropriations

No Action Taken/Withdrawn

Continued to Date: ____________________ Time: ____________________

Other: ____________________

Distribution List:

- Assessor
- DPW
- NDC
- Superior Court
- Auditor
- EMA
- PACOM
- Treasurer
- Clerk
- Fair
- Prosecutor
- Vag Mgmt
- Civil Service
- Health
- SDC
- WSU Ext.
- DCD
- Juvenile
- Sheriff
- Other

Agenda Item Request

Please fill out in full or the request may be returned for more information. Also, please attach all pertinent documentation.

Department/Office: DPW

Division (if applicable): 104/Roads

Official Name & Title: Andree Harland

Phone / Ext: 2274

Date: 4-6-18

Narrative of Request

Request approval to hire Richard Mark as Eng. Tech. The position was originally advertised for Eng. Tech. III Grade 11. DPW hiring committee interviewed four applicants for the position however, based upon their qualifications the hiring committee has determined that Mr. Mark is the best qualified at an Eng. Tech Grade 10 Step 1 with the intention that within a year he will obtain the necessary training and skills to promote to a Eng. Tech. III.

Recommended Motion

Approve hire of Richard Mark, Engineering Technician, Grade 10 Step 1, effective April 24, 2018, subject to obtaining the training and skills to promote to an Engineering Technician III within twelve months and adequate budget appropriations.
AGENDA REQUEST FORM

TO BE COMPLETED BY CLERK OF THE BOARD / DEPUTY CLERK OF THE BOARD

BOCC ACTION: 

□ APPROVED

□ DENIED

□ SUBJECT TO ADEQUATE BUDGET APPROPRIATIONS

□ NO ACTION TAKEN/WITHDRAWN

□ DEFERRED TO:

□ CONTINUED TO DATE:

□ OTHER:

DISTRIBUTION LIST:

□ RF

□ Assessor

□ DPW

□ NDC

□ Superior Court

□ CF

□ Auditor

□ EMA

□ PACCOM

□ Treasurer

□ SEA

□ Clerk

□ Fair

□ Prosecutor

□ Veg Mgmt

□ Civil Service

□ Health

□ SDC

□ WSU Ext.

□ DCD

□ Juvenile

□ Sheriff

□ Other

AGENDA ITEM REQUEST

Please fill out in full or the request may be returned for more information. Also, please attach all pertinent documentation.

DEPARTMENT/OFFICE: Pacific County Communications

OFFICIAL NAME & TITLE: Tim Martindale Jr - Director

SIGNATURE: [Signature]

DATE: April 5, 2018

NARRATIVE OF REQUEST

Purchase of 4 24/7 chairs using the U.S. General Services Administration (GSA) contract to purchase. One chair is a demo chair that will be purchased at a discounted price. Three chair will be purchased at full price. These chairs are in the 2018 PACCOM budget.

RECOMMENDED MOTION

(To Be Completed by the Clerk/Deputy Clerk of the Board)

Approve purchase of four (4) 24/7 chairs from US General Services Administration (GSA) Contract in an amount not to exceed $__________________, including ____________________, subject to adequate budget appropriations

Revised 8/2015

Exhibit A to Contract/Agreement/Grant Review Policy
AGENDA REQUEST FORM

TO BE COMPLETED BY CLERK OF THE BOARD / DEPUTY CLERK OF THE BOARD

<table>
<thead>
<tr>
<th>Agenda Item #:</th>
<th>ADDL 3</th>
<th>Initial:</th>
<th>Date:</th>
</tr>
</thead>
<tbody>
<tr>
<td>BCCC ACTION:</td>
<td>□ APPROVED □ DENIED</td>
<td></td>
<td></td>
</tr>
<tr>
<td>□ SUBJECT TO ADEQUATE BUDGET APPROPRIATIONS</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>□ NO ACTION TAKEN/WITHDRAWN □ DEFERRED TO:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>□ CONTINUED TO DATE:</td>
<td>□ OTHER:</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Review: □ Clerk of the Board
□ Risk Mgmt
□ Legal Required

DISTRIBUTION LIST:
□ RF □ Assessor □ DPW □ NDC □ Superior Court
□ CF □ Auditor □ EMA □ PACCOM □ Treasurer
□ SEA □ Clerk □ Fair □ Prosecutor □ Veg Mgmt
□ Civil Service □ Health □ SDC □ WSU Ext.
□ DCD □ Juvenile □ Sheriff □ Other

AGENDA ITEM REQUEST

Please fill out in full or the request may be returned for more information. Also, please attach all pertinent documentation.

DEPARTMENT/OFFICE: Pacific County Communications
OFFICIAL NAME & TITLE: Tim Martin, Jr - Director
PHONE / EXT: 3340

SIGNATURE: [Signature]
DATE: April 5, 2018

NARRATIVE OF REQUEST

Request the approval to purchase 4 Watson consoles for the new 911 center. These consoles are on the NASPO value point contract #5715. Consoles will be installed in the new center at the end of May or the beginning of June.

RECOMMENDED MOTION (To be completed by the Clerk/Deputy Clerk of the Board)

Approve purchase of four (4) Watson consoles for the new 911 Center from National Association of State Procurements Officials (NASPO) Contract in an amount not to exceed $___________, including tax and shipping, subject to adequate budget appropriations.

Revised 8/2015
Exhibit A to Contract/Agreement/Grant Review Policy
AGENDA REQUEST FORM

TO BE COMPLETED BY CLERK OF THE BOARD / DEPUTY CLERK OF THE BOARD

AGENDA ITEM #:

BOCC ACTION:  
- [ ] APPROVED  
- [ ] DENIED

- [ ] SUBJECT TO ADEQUATE BUDGET APPROPRIATIONS
- [ ] NO ACTION TAKEN/WITHDRAWN  
- [ ] DEFERRED TO:
- [ ] CONTINUED TO DATE:
- [ ] OTHER:

Initial: ___________________________ Date: ___________________________

Review:  
- [ ] Clerk of the Board  
- [ ] Risk Mgmt  
- [ ] Legal Required

DISTRIBUTION LIST:

- [ ] RF  
- [ ] CF  
- [ ] SEA
- [ ] Assessor  
- [ ] Auditor  
- [ ] Clerk
- [ ] Civil Service  
- [ ] DCD  
- [ ] DPW  
- [ ] EMA  
- [ ] Fair  
- [ ] Health  
- [ ] Juvenile
- [ ] NDC  
- [ ] PACCOM
- [ ] Prosecutor
- [ ] SOC
- [ ] Sheriff
- [ ] Superior Court
- [ ] Treasurer
- [ ] Veg Mgmt
- [ ] WSU Ext.
- [ ] Other

AGENDA ITEM REQUEST

Please fill out in full or the request may be returned for more information. Also, please attach all pertinent documentation.

DEPARTMENT/OFFICE: Commissioners Office  
DIVISION (if applicable): Bds/Coms

OFFICIAL NAME & TITLE: Marie Guernsey, Clerk of the Board  
PHONE / EXT:

SIGNATURE: ___________________________ DATE: 4/4/2018

NARRATIVE OF REQUEST

William Monohon was appointed to the Fair Advisory Board in December, 2017. He was recently appointed the new Fair Manager and has submitted his resignation as a board member.

RECOMMENDED MOTION  (To Be Completed by the Clerk/Deputy Clerk of the Board)

Accept resignation of Fair Advisory Board member, William Monohon, effective immediately
AGENDA REQUEST FORM

TO BE COMPLETED BY CLERK OF THE BOARD / DEPUTY CLERK OF THE BOARD

BOCC ACTION:  □ APPROVED  □ DENIED

Agenda Item #: ADDL 5

Initial: __________________________ Date: __________________________

 Review □ Clerk of the Board
 □ Risk Mgmt
 □ Legal Required

☐ SUBJECT TO ADEQUATE BUDGET APPROPRIATIONS

☐ NO ACTION TAKEN / WITHDRAWN  ☐ DEFERRED TO: __________________________

☐ CONTINUED TO DATE: __________________________ TIME: __________________________

☐ OTHER: __________________________

DISTRIBUTION LIST:

☐ RF  □ Assessor  ☐ DPW  ☐ NDC  ☐ Superior Court

☐ CF  □ Auditor  ☐ EMA  ☐ PACCOM  □ Treasurer

☐ SEA  □ Clerk  ☐ Fair  ☐ Prosecutor  □ Veg Mgmt

☐ Civil Service  ☐ Health  ☐ SDC  ☐ WSU Ext.

☐ DCD  ☐ Juvenile  ☐ Sheriff  ☐ Other

AGENDA ITEM REQUEST

Please fill out in full or the request may be returned for more information. Also, please attach all pertinent documentation.

DEPARTMENT / OFFICE: Commissioners Office  DIVISION (if applicable):

OFFICIAL NAME & TITLE: Marie Guernsey, Clerk of the Board  PHONE / EXT: __________________________

SIGNATURE: __________________________  DATE: 4/5/2018

NARRATIVE OF REQUEST

At your meeting on February 13, 2018, the Construction Contract for the Rough Construction Base Bid and the Finish Construction Base Bid for the Courthouse Basement Renovation Project was accepted from JBK Builders. The rough construction has been completed and accepted by Public Works. We are now asking the Performance and Payment Bond for the rough construction portion be released.

We have also received the Performance and Payment Bond for the Finish Construction Base Bid portion and are requesting your acceptance.

RECOMMENDED MOTION (To Be Completed by the Clerk / Deputy Clerk of the Board)

Authorize release of JBK Builders Performance and Payment Bond for the Rough Construction Base Bid and accept the Performance and Payment Bond for the Finish Construction Base Bid pertaining to the Courthouse Basement Renovation Project.
COUNTY OF PACIFIC
VOUCHER APPROVAL TRANSMITTAL
VENDOR CLAIMS

The vouchers, hereinafter listed, have been audited and certified by the auditing officer as required by RCW 42.24.080 and those expenses/reimbursement claims have been certified as required by RCW 42.24.090 and have been recorded on the attached listing, which has been made available to the Board.

As of this date, April 10, 2018, the Board, by a unanimous/majority vote, does approve for payment, subject to adequate budget appropriations, those vouchers included in the attached list and further described as follows:

Vendors Claim Fund No. 692

141411 thru 141499 $ 232,566.54

Warrants Dated: April 5, 2018

BOARD OF COUNTY COMMISSIONERS
PACIFIC COUNTY, WASHINGTON

AUDITED:

__________________________
Auditor/Deputy Auditor

ATTEST:

__________________________
Clerk of the Board

__________________________
Chairman

__________________________
Commissioner

__________________________
Commissioner

RECEIVED
PACIFIC COUNTY

APR - 5 2018

GENERAL ADMINISTRATION
BOARD OF COMMISSIONERS