

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #56

MINUTES

9:00 AM
Tuesday, March 10, 2020

1216 W Robert Bush Drive
South Bend, Washington

CALLED TO ORDER – 9:01 AM

ATTENDANCE

Frank Wolfe, Commissioner/Chair
Lisa Olsen, Commissioner
Mike Runyon, Commissioner

Amanda Bennett, Deputy Clerk of the Board
Kathy Spoor, County Administrative Officer
Paul Plakinger, Management & Fiscal Analyst
James Worlton, Senior Public Records Coordinator
Tim Crose, Community Development Director
Andree Harland, Public Works Accounting Manager

PUBLIC

Craig Spredeman

PUBLIC COMMENT - None

CONSENT AGENDA (Items 1-7)

It was moved by Olsen, seconded by Runyon and carried by a vote of 3-0 subject to adequate budget appropriations and in accordance with all applicable county policies

Department of Public Works

Approve continuation of Bond No. 929512727 with Campbell Global pertaining to Road Haul Permit No. 2020-3

Department of Community Development

Approve Amendment No. 1 to Agreement No. SWMCLCP-1921-PaCCDD-00006 with Department of Ecology pertaining to youth summer litter crew and authorize Director to sign

Boards and Commissions

Approve the reappointment of Dennis Hein and Peninsula Sanitation to another two-year term on the Solid Waste Advisory Committee

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #56

General Business

Approve Vendor Claims, Warrants Numbered 150533 thru 150601 in the amount of \$164,390.67

Approve February, 2020 Payroll; total employees: 185; total payroll: \$817,390.67

Confirm the 2019 inventory transfers and disposals as provided for Community Development, General Administration, Juvenile Court Services and the South District Court in accordance with the Personal Property Inventory Procedures

Confirm the 2020 inventory disposal as provided for South District Court in accordance with the Personal Property Inventory Procedures

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Olsen, seconded by Runyon and carried by a vote of 3-0

Approve release of the 5% retainage to Good News Group pertaining to the Courthouse Exterior Painting Project, subject to receipt of releases from Department of Revenue, Labor and Industries and Employment Security Department and return the Performance and Payment bond to Department of Public Works for the warranty period

Approve the release of the performance bond for Naselle Rock pertaining to the Parpala Road Resurfacing Project

Approve request to advertise for temporary engineering aides for the 2020 summer construction season

Approve the promotion of Chad Read to South County Road Supervisor, Grade 15 Step 1, effective March 1, 2020, subject to adequate budget appropriations

Approve the Communication Facility Use Agreement, Lease No. HSCG89-20-1-0029, with the U.S. Coast Guard for use of the Holy Cross Communication Site and authorize Chair to sign

Approve the following pertaining to Hancock Forest Management: continue "blanket" bond in the amount of \$21,000 and refund in the amount of \$20,000 pertaining to Road Haul Permit No. 2019-2 and accept bond in the amount of \$46,000 pertaining to Road Haul Permit No. 2020-5

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #56

ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT

It was moved by Olsen, seconded by Runyon and carried by a vote of 2-0
Runyon abstained.

Approve Interagency Agreement No. 19-14173 with Washington State Department of Fish and Wildlife to support administrative work of the Marine Resource Committee and approve the Interagency Agreement #MRC2019-2021 with the Conservation District to perform work listed in WDFW Agreement No. 19-14173 and authorize Chair to sign

ITEMS REGARDING HEALTH & HUMAN SERVICES DEPARTMENT

It was moved by Olsen, seconded by Runyon and carried by a vote of 3-0

Approve the Rental Agreement with the Raymond Theater pertaining to presentation on Youth Marijuana Prevention Education Program to be held April 22, 2020 and authorize Director to sign

ITEMS REGARDING SUPERIOR COURT

Acknowledge receipt of intent to retire from Tamra McConahy, Assistant Superior Court Administrator, effective May 31, 2020, and approve request to advertise and hire for position

ITEMS REGARDING SHERIFF'S OFFICE

It was moved by Olsen, seconded by Runyon and carried by a vote of 3-0

Approve the Professional Services Agreement with Patty Marsden as the Spillman Systems Administrator effective through December 31, 2020, subject to adequate budget appropriations

Approve the purchase of a Verizon Mobile Command Center OEM Kit with Encore EN 200 Router from Connected Solutions in an amount not to exceed \$2,195.51, including tax, to be paid from Emergency Management Performance Grant #E20-126, subject to adequate budget appropriations

ITEMS REGARDING GENERAL BUSINESS

It was moved by Olsen, seconded by Runyon and carried by a vote of 3-0

Acknowledge County Administrator's signature on Client Authorization to bind Crime and Fidelity insurance coverage with Gallagher Insurance

Adopt Resolution No. 2020-009 in the matter of calling for the Washington State Legislature to fully fund the Washington State Patrol Crime Laboratory and Toxicology Laboratory

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #56

Adopt Resolution No. 2020-010 in the matter of modifying the Personnel Policy and Procedures specifically updating the Department of Public Works Director/County Engineer management job description

Acknowledge the resignation of Mike Collins, County Engineer and Public Works Director, effective March 31, 2020 and notification sent by the County Administrative Officer to CRAB per WAC 136-12-020

EXECUTIVE SESSION – None held

ITEMS REGARDING TREASURER'S OFFICE

It was moved by Olsen, seconded by Runyon and carried by a vote of 3-0

Approve twelve weeks of Family Medical Leave for a qualifying event, effective May 25, 2020, authorize Leave Credit Transfers and assign an expiration date of August 17, 2020

ITEMS REGARDING GENERAL BUSINESS

It was moved by Olsen, seconded by Runyon and carried by a vote of 3-0

Approve the Intergovernmental Cooperation Agreement with Pacific Conservation District for General Statutory Operations (\$10,000) and Marine Resource Committee Conference (\$500) for a total of \$10,500, subject to adequate budget appropriations

Approve Vendor Claims, Warrants Numbered 150602 thru 150696 in the amount of \$91,566.12, subject to adequate budget appropriations

ITEMS REGARDING COUNTY FAIR

It was moved by Olsen, seconded by Runyon and carried by a vote of 3-0

Approve the Facility Use Agreement with Kathy Martindale for use of Pacific County Fairgrounds for the Willapa Valley Sip & Shop Tour and request to waive insurance, pending receipt of flyer and garbage plan, and authorize Chair to sign

There being no further business to come before the Board, the meeting was closed at approximately 9:21AM.

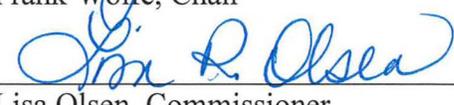
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PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #56

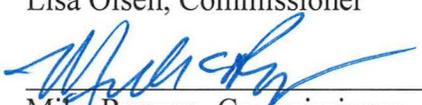
PACIFIC COUNTY
BOARD OF COUNTY COMMISSIONERS



Frank Wolfe, Chair



Lisa Olsen, Commissioner



Mike Runyon, Commissioner

ATTEST:



Amanda Bennett
Deputy Clerk of the Board

(Please refer to recording of the meeting for a more detailed discussion)

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #56

OTHER BUSINESS FOR FILING

Email dated February 27, 2020 from Susan Burger regarding short-term rentals in R-1 residential districts.

Email dated February 28, 2020 from Robbie Wright regarding Planning Commission.

Email dated February 28, 2020 from George Williams regarding vacation rental moratorium.

Email dated February 28, 2020 from Susan Burger replying to Frank Wolfe's email regarding short term rentals in R-1 residential districts.

Email dated February 29, 2020 from Jeff Van Winkle regarding short term rental moratorium.

Email dated February 29, 2020 from Debra Hansen regarding proposed vacation rental regulation changes.

Email dated March 1, 2020 from Maggie Schuler regarding vacation rental moratorium.

Email dated March 2, 2020 from Concerned peninsula regarding revision of ordinance 184.

Email dated March 2, 2020 from David Schimelpfenig regarding short term rental owners and their customers.

Email dated March 2, 2020 from Joel Rogers regarding vacation rental use.

Email dated March 2, 2020 from Joel Rogers regarding 500-foot rule of property.

Email dated March 2, 2020 from Joel Rogers regarding Vacation Rental Permits.

Letter dated March 3, 2020 from Vortex regarding Vacation Rentals.

Email dated March 4, 2020 from Robbie Wright regarding Planning Commission.

Letter received on March 4, 2020 from unknown regarding Short Term Vacation Rentals.

Email dated March 4, 2020 from Sturges Dorrance regarding comment on vacation rentals.

Email dated March 4, 2020 from Don and Beth Lalley regarding Planning Commission meeting.

Email dated March 4, 2020 from Joel Rogers regarding vacation rental permit.

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #56

Email dated March 4, 2020 from Joanne Day regarding moratorium on short term vacation rentals.

Letter dated March 4, 2020 from Comcast regarding cartoon network moving to digital preferred package.

Email dated March 5, 2020 from Denise O'Connor regarding proposed 500-foot density rule.

Cancellation Request/Policy Release dated March 5, 2020 from Davis Insurance & Real Estate Agency, Inc.

Email dated March 5, 2020 from Jeremy Bartheld regarding vacation rental density.

Email dated March 5, 2020 from Nansen Malin regarding testimony to Planning Commission.

Email dated March 6, 2020 from Joel Roger regarding vacation rentals.

Email dated March 9, 2020 from Michele Marek regarding vacation rental regulations.

Email dated March 10, 2020 from Robbie Wright regarding Planning Meeting recap and apology.

Email dated March 10, 2020 from Robbie Wright regarding research on density.

Email dated March 10, 2020 from Sue Gallagher regarding vacation rentals.

Email dated March 11, 2020 from George Williams regarding Beachwood Estates.