

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #56

MINUTES

9:00 AM
Tuesday, April 14, 2020

1216 W Robert Bush Drive
South Bend, Washington

CALLED TO ORDER – 9:08 AM

ATTENDANCE

Frank Wolfe, Chair
Lisa Olsen, Commissioner
Mike Runyon, Commissioner

Marie Guernsey, Clerk of the Board
Kathy Spoor, County Administrative Officer
Gracie Minks, Program Manager

ATTENDANCE VIA ZOOM

Robin Souvenir, Sheriff
James Worlton, Senior Public Records Officer
Paul Plakinger, Management & Fiscal Analyst
Tim Crose, Director of Community Development
Bruce Walker, Assessor

PUBLIC

Carolyn Levno

PUBLIC COMMENT

Carolyn Levno spoke regarding the number of people coming to their second homes in Pacific County as well as RV parks that have “open” signs.

CONSENT AGENDA (Items 1-5)

It was moved by Olsen, seconded by Runyon and carried by a vote of 3-0 subject to adequate budget appropriations and in accordance with all applicable county policies

Department of Public Works

Approve Supplement No. 2 to Local Agency Agreement #LA-9400 with WA State Department of Transportation pertaining to the Camp One/Heckard Intersection Correction Project transferring construction funds back to preliminary engineering funds and authorize Chair to sign

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Health & Human Services Department

Confirm Director's signature on Amendment #A to Contract Number 20-46306-006 with WA State Department of Commerce for the Youth Homeless Demonstration Project

General Business

Confirm Chair's signature on Credit Application/Credit Agreement/Guaranty with a credit limit of \$1,000 with Bargreen Ellingson of Tacoma for the purpose of purchasing N95 masks related to COVID-19

Approve March Payroll; total employees: 205; total payroll: \$902,418.01

Approve regular meeting minutes of March 24, 2020, and emergency meeting minutes of March 27 and April 2, 2020

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Olsen, seconded by Runyon and carried by a vote of 3-0

Approve the Local Agency Agreement with WA State Department of Transportation for preliminary engineering for the Niawiakum Bridge Replacement Project and authorize Chair to sign

Approve issuance of Statement of Qualification for Bridge Inspection Services

ITEMS REGARDING HEALTH & HUMAN SERVICES DEPARTMENT

It was moved by Olsen, seconded by Runyon and carried by a vote of 3-0

Confirm Director's signature on Continuum of Care Program Grant Agreement WA0352L0T011904 with US Department of Housing and Urban Development for the Permanent Supported Housing Program

Approve increase of Stephanie Michael, Program Manager to 1.0FTE, effective March 1, 2020, subject to adequate budget appropriations

ITEMS REGARDING SHERIFF'S OFFICE

It was moved by Olsen, seconded by Runyon and carried by a vote of 3-0

Approve the purchase of one-year maintenance and support for AVTEC Radio Consoles in an amount not to exceed \$15,370.36, subject to adequate budget appropriations

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ITEMS REGARDING BOARDS AND COMMISSIONS

It was moved by Olsen, seconded by Runyon and carried by a vote of 3-0

Accept resignation of Justin Saydell from the Willapa Bay WRIA #24 Lead Entity Technical Advisory Group

Accept Willapa Bay Lead Entity recommendations and remove Marlisa Williams Dugan from the Lead Entity Citizen's Committee in accordance with Section 1.7) Absentee Policy of the Willapa Bay Lead Entity Bylaws, effective immediately

ITEMS REGARDING GENERAL BUSINESS

It was moved by Olsen, seconded by Runyon and carried by a vote of 3-0

Adopt Resolution No. 2020-015 in the matter of certifying fiscal year 2019 inventory

Adopt Resolution No. 2020-016 in the matter of authorizing Interim County Engineer Services with Wahkiakum County until a County Engineer can be hired and approve the Interlocal Cooperation Agreement with Wahkiakum County for engineering services

Adopt Proclamation recognizing the month of April as Fair Housing Month and thank those in our community who aspire to open housing doors to all people free from any discrimination

Approve an exception to the Travel and Expense Policy Section 2. Meals and Lodging-Basis for Reimbursement and authorize purchase of meals for staff working in the Emergency Operations Center, effective March 17, 2020

It was moved by Olsen, seconded by Runyon and carried by a vote of 2-0
Runyon abstained

Approve of Vendor Claims, Warrants Numbered 150893 thru 150968 in the amount of \$229,844.06, subject to adequate budget appropriations

It was moved by Olsen, seconded by Runyon and carried by a vote of 3-0

Approve of Vendor Claims, Warrants Numbered 150969 thru 151072 in the amount of \$350,616.83, subject to adequate budget appropriations

EXECUTIVE SESSION – None held

RECESS – 9:26 AM

RECONVENED – 10:02 AM

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PUBLIC HEARING

Chair Wolfe opened the public hearing pertaining to the Call for Bids for the Official County and Area Specific Newspaper. The Clerk of the Board noted the Chinook Observer was the only respondent. The bid was opened and read into the record.

Chair Wolfe closed the public hearing.

It was moved by Olsen, seconded by Runyon and carried by a vote of 3-0

Award the Call for Bids for the Official County & Area Specific Newspaper to the Chinook Observer in accordance with RCWQ 36.72.075 and authorize the Clerk of the Board to prepare the Printing Contract for considerations at the meeting of April 28, 2020

There being no further business to come before the board the meeting was closed at approximately 10:04 AM.

PACIFIC COUNTY
BOARD OF COUNTY COMMISSIONERS



Frank Wolfe, Chair

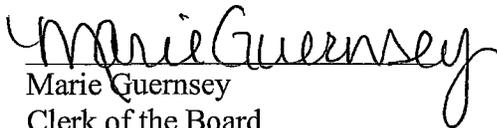


Lisa Olsen, Commissioner



Mike Runyon, Commissioner

ATTEST:



Marie Guernsey
Clerk of the Board

(Please refer to recording of the meeting for a more detailed discussion)

OTHER BUSINESS FOR FILING

Marine Certificate of Insurance dated March 21, 2020 for Liebert's Guide Service (aka Patty Marsden), effective April 6, 2020 thru April 6, 2021.

Letter dated March 30, 2020, from Association of Washington Public Hospital Districts re: property tax delays.

Claim for Damages #2020-03-003 filed this date.