

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #56

MINUTES

9:00 AM
Tuesday, April 28, 2020

1216 W Robert Bush Drive
South Bend, Washington

CALLED TO ORDER – 9:02 AM

ATTENDANCE

Frank Wolfe, Chair
Lisa Olsen, Commissioner
Mike Runyon, Commissioner

Marie Guernsey, Clerk of the Board
Kathy Spoor, County Administrative Officer
Paul Plakinger, Management & Fiscal Analyst
Gracie Minks, Program Manager

ATTENDANCE VIA ZOOM

Robin Souvenir, Sheriff
Tim Crose, Director of Community Development
James Worlton, Senior Public Records Officer
Rocky Stamper, Appraiser

PUBLIC - None

CONSENT AGENDA (Items 1-5)

It was moved by Olsen, seconded by Runyon and carried by a vote of 3-0 subject to adequate budget appropriations and in accordance with all applicable county policies

Department of Public Works

Confirm Information Technology Manager's signature on Comcast Business Service Order Agreement #24930833 and #24919978 for internet and WiFi services in the amount of \$6,379.20 annually

Health & Human Services Department

Approve Amendment #12 to 2018-2020 Consolidated Contract #CLH18256 with State of Washington Department of Health and authorize Director to sign

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Sheriff's Office

Acknowledge the hire of Alison Skillings, Telecommunicator, Step 1 effective May 4, 2020

Acknowledge the hire of Christopher Walkowiak, Deputy, Step 1, effective May 4, 2020

General Business

Approve regular meeting minutes of April 14, 2020

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Olsen, seconded by Runyon and carried by a vote of 3-0

Approve the request to piggyback on Grays Harbor County contract with Stripe Rite, Inc. for the 2020 Striping Project, subject to adequate budget appropriations

Approve the purchase of a Brushchipper from state contract from Vermeer Northwest Sales & Service, Inc., of Tacoma in the amount of \$44,613.62, including tax, subject to adequate budget appropriations

ITEMS REGARDING FLOOD CONTROL ZONE DISTRICT #1

It was moved by Olsen, seconded by Runyon and carried by a vote of 3-0

Approve the use of the Small Works Roster for the Ocean Park Manhole Replacement Project 2020

ITEMS REGARDING HEALTH & HUMAN SERVICES DEPARTMENT

It was moved by Olsen, seconded by Runyon and carried by a vote of 3-0

Approve Contract #CCAP Transportation Contract-2020 COVID 19 Commerce for a Vendor Services Agreement with Coastal Community Action Program, not to exceed \$10,000 for the term of the agreement, authorize Chair to sign and subject to adequate budget appropriations

Approve Contract #CCAP Meal Service Contract - 2020 COVID 19 Commerce for a Vendor Services Agreement with Coastal Community Action Program, not to exceed \$8 per meal, authorize Chair to sign and subject to adequate budget appropriations

Approve Contract # COVID Temporary Occupancy Agreement-2019 with Heidi's Inn, subject to adequate budget appropriations and authorize Chair to sign

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Approve the temporary 0.2 FTE increase of Darian Johnson, Human Services Program Specialist to work as a Care Coordinator, Grade 11, Step 1, effective May 1, 2020 through September 30, 2020, subject to adequate budget appropriations

ITEMS REGARDING VEGETATION MANAGEMENT

It was moved by Olsen, seconded by Runyon and carried by a vote of 3-0

Approve the hire Spartina Field Crew members, Marcos Mendoza, effective June 1 through September 30, 2020 and Ryan McAuley, effective June 1 through October 30, 2020, both at \$18/hour, subject to adequate budget appropriations

ITEMS REGARDING BOARDS AND COMMISSIONS

It was moved by Olsen, seconded by Runyon and carried by a vote of 3-0

Accept Olympic Area Agency on Aging recommendations and remove Darlene Smith as a designated Pacific County Representative of the OAAA Advisory Council in accordance with Section 4. Unexcused Absences of the OAAA bylaws, effective March 17, 2020

ITEMS REGARDING GENERAL BUSINESS

It was moved by Olsen, seconded by Runyon and carried by a vote of 3-0

Approve the 2020-2021 Printing Contract with the Chinook Observer as the Official County and Area Specific Newspaper, effective July 1, 2020, through June 30, 2021, and accept their Corporate Guarantee in lieu of a bond

Adopt Resolution No. 2020-017 in the matter of extending the Declaration of a Local Emergency which was adopted on March 24, 2020, pursuant to Governor Inslee's Proclamation 20-25.1 and note this declaration shall be effective through June 3, 2020

Adopt the Order in the matter of distribution of the 2019 PUD Excise Tax

It was moved by Olsen, seconded by Runyon and carried by a vote of 2-0
Runyon abstained

Approve Vendor Claims, Warrants Numbered 15107 thru 151154 in the amount of \$117,194.42, subject to adequate budget appropriations

EXECUTIVE SESSION – None held

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ITEMS REGARDING HEALTH & HUMAN SERVICES DEPARTMENT

It was moved by Olsen, seconded by Runyon and carried by a vote of 3-0

Approve request for 12 weeks of Family Medical Leave for a qualifying event, effective May 7, 2020 and authorize return to work part-time July 30, 2020 and resume full time effective September 8, 2020

Approve Contract # COVID Temporary Occupancy Agreement-2019-OPR with Ocean Park Retreat Center to be paid from Commerce COVID 19 Emergency Funding, subject to adequate budget appropriations and authorize Chair to sign

ITEMS REGARDING BOARDS AND COMMISSIONS

It was moved by Olsen, seconded by Runyon and carried by a vote of 3-0

Acknowledge the passing of Civil Service Commission member, Bob Jones and express sincerest condolences to his family and authorize advertising to fill position

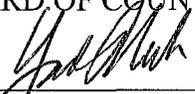
ITEMS REGARDING GENERAL BUSINESS

It was moved by Olsen, seconded by Runyon and carried by a vote of 3-0

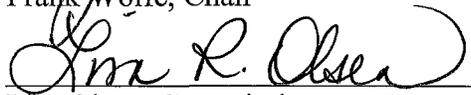
Approve Vendor Claims, Warrants Numbered 151155 thru 151221 in the amount of \$187,739.16, subject to adequate budget appropriations

There being no further business to come before the board the meeting was closed at approximately 9:15 AM.

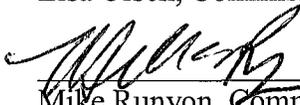
PACIFIC COUNTY
BOARD OF COUNTY COMMISSIONERS



Frank Wolfe, Chair

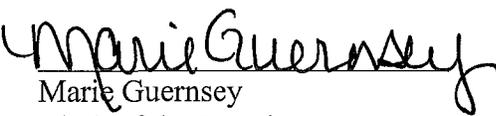


Lisa Olsen, Commissioner



Mike Runyon, Commissioner

ATTEST:


Marie Guernsey
Clerk of the Board

(Please refer to recording of the meeting for a more detailed discussion)

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OTHER BUSINESS FOR FILING

Letter dated April 9, 2020, from U.S. Department of Homeland Security regarding award of Hazard Mitigation Grant Program DR-4309-WA for generator project.

Email dated April 10, 2020, from Kelly Barnum re: tough times (COVID-19) including response dated April 16, 2020, from Commissioner Runyon.

Letter dated April 21, 2020, from Rob DeRose, Teamsters Local Union #242 Representative regarding hazard pay during COVID-19.

Email dated April 10, 2020, from Kelly Barnum re: open our county (COVID-19).

Email dated April 23, 2020, from Lynde Thomas regarding open Washington (COVID-19).

Email dated April 25, 2020, from Brian Sheldon re: county beach approaches (COVID-19).

Letter dated April 27, 2020, from Thomas G. Lindahl, re: EOC letter sent to second homeowners.

Email dated April 27, 2020, from Carolyn Levno re: responsibility (COVID-19).

Email dated April 30, 2020, from Robi Nelson re: our community safety (COVID-19).

Email dated April 30, 2020, from G Braden re: bankruptcies (COVID-19).

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BOARD WORKSHOPS/MEETINGS HELD

(This listing does not include those workshops/meetings attended by an individual Commissioner)

April 1, 2020

Meeting with Elected Officials/Department Heads re: COVID-19 Update

April 8, 2020

Meeting with Elected Officials/Department Heads re: COVID-19 Update

April 14, 2020

BOH/BOCC meeting

Public hearing - Call for Bids Official County & Area Specific Newspaper

Meeting with Representative Walsh

April 15, 2020

Meeting with Elected Officials/Department Heads re: COVID-19 Update

Workshop w/ DCD re: permits

Workshop re: HVAC Systems at Humane Society Annex Building

April 22, 2020

Meeting with Elected Officials/Department Heads re: COVID-19 Update

April 23, 2020

Workshop re: budget/county issues

Workshop w/ DCD

April 28, 2020

BOH/BOCC meeting

Workshop re: leave availability

April 29, 2020

Meeting with Elected Officials/Department Heads re: COVID-19 Update

Workshop re: extension of stay home stay healthy order