



# PACIFIC COUNTY FAIR

P.O. Box 142, Menlo, WA 98561

Email: [bmonohon@co.pacific.wa.us](mailto:bmonohon@co.pacific.wa.us) Web: [www.co.pacific.wa.us/pcfair](http://www.co.pacific.wa.us/pcfair)

*Pacific County is an Equal Opportunity Employer*

Fair Office  
(360) 942-3713

May 27, 2019

It's hard to believe it's that time of the year again to plan for summer and get ready for the 2019 Pacific County Fair!

The 2019 Pacific County Fair is set for August 21-24, 2019 and the theme is **"Carnival Lights and Country Nights"**.

As you see we know have the information and form online to register for a booth at the fair! **Deadline is July 1, 2019 to reserve your space.** You may also purchase your Fair Wristbands (\$10 each) at this time. Please mail to: Pacific County Fair, PO Box 142, Menlo, WA 98561. You will receive your wristbands in your packet when you check in at the fair office to set up on August 19<sup>th</sup> or 20<sup>th</sup>, 2019, your choice. All booth vendors and workers are required to either have a four-day wristband or purchase a daily pass in order to work in their booths.

Most of our booths are 12 feet wide and we have a few available. The few 8' and 16' spaces which are taken. Our booth spaces rent at \$12/linear foot. If you have a pop up tent we do have outside spaces as well.

A certificate of insurance is **not** required to be an exhibitor at the Fair. The only thing required is the paperwork and payment!

If you choose not to participate this year, please notify us immediately so that the space can be filled with community members that are on our waiting list.

The Pacific County Fair thanks you for your continued support and we look forward to hearing back from you.

If you have any questions or concerns, please don't hesitate to contact me at 360-942-3713. I can also be reached via email at [bmonohon@co.pacific.wa.us](mailto:bmonohon@co.pacific.wa.us).

We are looking forward to another great Fair with your participation,

Sincerely,

*William H Monohon*

William H Monohon

Fair Manager

**2019 PACIFIC COUNTY FAIR  
EXHIBITOR SPACE USE AGREEMENT**

THIS AGREEMENT is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2019, between the **PACIFIC COUNTY**, hereinafter referred to as the “**FAIR**” and;

<b>Name of Exhibitor and/or Business</b>	
<b>Address and Phone Number</b>	
<b>Representatives Name &amp; Email</b>	
	Email:
<b>Hereinafter referred to as the “EXHIBITOR”</b>	

The FAIR, in consideration of the sum of \$144 (12’ booth \$12/foot) as a rental fee, and other considerations hereinafter approves the following described space for use by the EXHIBITOR.

<b>SPACE: #</b>
<b>DESCRIPTION OF INFORMATION AND/OR PRODUCTS BE EXHIBITED:</b>

During the period of: **August 21-24, 2019**

The FAIR and EXHIBITOR agree to the following conditions:

**THE FAIR SHALL:**

1. Permit the EXHIBITOR to occupy the above-referenced space two days preceding the start of the Fair to prepare space which EXHIBITOR may use during the Fair. EXHIBITOR shall have the right to occupancy of the space for the period above noted as long as the rules of the FAIR are abided by. EXHIBITOR shall remain open until closing of the Fair and all temporary decorations must remain in place until the close of the Fair that year.
2. Permit EXHIBITOR to display their materials and/or products within the limits of their space only.
3. Assure access to the premises at all times during the Fair hours.

4. Assign space(s) to EXHIBITOR as the FAIR deems appropriate with consideration given to specific requests made by the EXHIBITOR.
5. Use reasonable safeguards against fire, theft, water or storm.
6. Have a lien upon all property of EXHIBITOR'S that is stored, used or located on the Fairgrounds, for any unpaid rentals or all damages sustained by the breach of this Agreement or otherwise caused by the EXHIBITOR.

**THE EXHIBITOR SHALL:**

1. Pay 100% of the total rental fee upon signing of the agreement. Checks must be payable to the PACIFIC COUNTY FAIR.
2. Have its materials and/or products displayed within the assigned space. Booth attendants must be present at the EXHIBITOR'S space before the Fair begins each day. EXHIBITOR must be open during all hours the Fair is open.
3. Purchase a minimum of one, four (4) day pass from the Fair Office before the opening day of the Fair.
4. Not use or have on the Fairgrounds any sound amplifying device without approval of the FAIR.
5. Agree to decorate space, furnish booth signs and to provide all extra carpentry work and material used. EXHIBITOR must keep assigned space neat and orderly at all times, EXHIBITOR and its help must be neat and tidy in their dress and fully clothed, including shoes.
6. Not sublet or assign any privilege or space without written consent of the FAIR.
7. Remove all temporary structures and other property from space within 48 hours after the closure of the Fair, or secure written permission from the FAIR for other arrangements. Failure to remove property within 48 hours following the closure of the fair, or per the written permission by the Fair, will be forfeited to the FAIR. Temporary structures or property forfeited that needs to be disposed will be and the cost, including labor and disposal fees, will be billed to the EXHIBITOR, as determined by the Fair Manager.
8. Abide by all terms of this Agreement and rules of the FAIR as stated in writing by the FAIR. If the EXHIBITOR fails to comply with this provision, the FAIR may cancel this Agreement without reimbursement of any fees collected.
9. Perform no electrical work on the Fairgrounds without the permission of the FAIR. Electrical work permitted by the FAIR must be done under the supervision of an electrician appointed by the FAIR.

10. In accepting this Agreement, the EXHIBITOR, including its successors and assigns, does hereby covenant and agree to indemnify and protect and save harmless the COUNTY and its officers and employees from all claims, actions, or damages of every kind and description which may accrue to or be suffered by any person, partnership, corporation, or other entity of any kind that arise in whole or in part from intentional tort(s), or negligent act(s) or omission(s), or strict liability of the EXHIBITOR or its employees, agents, successors, or assigns.

EXHIBITOR

PACIFIC COUNTY

\_\_\_\_\_  
Exhibitor

\_\_\_\_\_  
William H. Monohon, Fair Manager

**CONTRACTS MUST BE SIGNED AND RETURNED WITH PAYMENT AS SOON AS POSSIBLE. HOWEVER, IT MUST BE NO LATER THAN JULY 1<sup>st</sup> IN ORDER TO CONFIRM AND HOLD THE DESIRED SPACE.**

Please make checks payable to: **THE PACIFIC COUNTY FAIR**

Mail Contract and payment to:

Pacific County Fair  
PO Box 142  
Menlo, WA 98561  
Phone: 360-942-3713  
Email: [bmonohon@co.pacific.wa.us](mailto:bmonohon@co.pacific.wa.us)

SEE ATTACHED RECEIPT OF THE FOLLOWING PAYMENT		
<b>Receipt No.</b>		
<b>Booth Rental Fee Paid</b>	\$	
<b>Fair Wristband(s)</b> <b>(\$10 per wristband)</b>	\$	<b># of wristbands (seasonal 4 day pass)</b>
<b>Parking Pass</b> <b>(\$25 for duration of Fair)</b>	\$	
<b>RV Camping Pass</b> <b>(\$125 for duration of Fair)</b>	\$	<b>Up to 7 days</b>
<b>Total Due</b>	\$	
<b>Total Paid</b>	\$	
<b>Balance Due</b>	\$	
<b>Booth Number</b>	#	